

**Ontario-Wayne Stormwater Coalition  
Minutes  
August 18, 2020**

*Due to the COVID19 Disruption this meeting had both an in-person option at the Ontario County Soil & Water Conservation District Office, and a remote option via Go to Meeting*

**PRESENT:**

Coalition Voting Members / Alternates

Town of Farmington - **Dan Delpriore** (OCSWCD), *Paul Crandall (remote)*

Town of Macedon – **Scott Allen** (remote)

Town of Ontario – **Adam Cummings** (OCSWCD)

Town of Victor – **Keith Maynard**, *Al Benedict* (both remote)

Town of Walworth – **Norm Druschel**, *Linda Kleeman* (both remote)

Wayne County Highway - **Brian Frey** (remote)

**ABSENT:**

Ontario County Highway - **John Berry**

Village of Victor - **John Turner**

Other Attendees: Kim Boyd- BME Associates (OCSWCD), Alaina Robarge-OCSWCD (OCSWCD), Diana Thorn- OCSWCD (OCSWCD), Luke Scannell (NYSDEC) (remote)

Chairman Cummings called the meeting to order at 9:33am

**MINUTES**

The June minutes were reviewed – no comments were made.

**Motion to accept and approve the June minutes.**

**Made by Dan Delpriore, seconded by Adam Cummings**

**All in favor; Carried.**

**OLD BUSINESS**

**a. Alaina Robarge Conservation District Educator Update**

- Alaina reported that she worked with Scott and Keith on a poster to remind restaurants about good habits. A draft is attached to the minutes. Alaina found that Vista Print will print several hundred for under \$200 when the Coalition is ready to print the poster. Please review the draft and send feedback to Alaina.

**b. Luke Scannell, DEC – No report.**

- Adam asked if DEC employees are working remotely. Luke reported that they work 1 day a week in the office and work remotely otherwise. They are doing inspections and will help with enforcement. They are not doing audits at this time.

**c. Kim Boyd BME Update**

- Kim reported that she paused her Coalition work after the last meeting. At this time she would like the Coalition's approval to start working on updating the website, developing a social media posting plan, and researching the 'adopt a highway' program. She will use the technical assistance line in the budget for this work. Coalition members approved.

**d. Committee Reports:**

- i. Awards/Businesses committee – Did not meet.
- ii. Brochures/Outreach – Alaina shared the restaurant poster in her report. This committee will refer to the Causewave plan and consider which idea to address next (grass clippings, car washes, discharge of pool water etc.)
- iii. 3 Year Strategic Plan – Did not meet. The recommendation from this committee is that the Coalition work the existing plan for the time being. They will meet again once several more objectives have been met.

**e. COVID19 impact - discussion continued**

Discussion was had regarding anticipated revenue shortfalls resulting from COVID19 and how that could impact the Coalition's budget. It was agreed that this is something that the Coalition should continue talking about going forward. It was also agreed that the Coalition's budget is already "bare bones" and will not be modified for 2021. Concerns were raised that municipalities have asked departments to make cuts and reduce wherever possible. Several ideas were discussed regarding the Coalition dues.

**Motion to convene a budget committee to discuss ways to address 2021 dues.  
Budget committee members to be Adam, Keith, Dan, Kim, and Diana.  
Motion made by Dan Delpriore, seconded by Adam Cummings.  
All in favor; Carried.**

**NEW BUSINESS**

None.

**BILLS TO BE PAID**

- a. BME \$3,359.75
- b. OCSWCD \$525.00

**Total bills for August = \$3,884.75**

**Motion to pay bills as submitted.  
Made by Dan Delpriore, seconded by Keith Maynard  
All in favor, Carried**

### **TREASURER'S REPORT**

June bank account data:  
Beginning Balance: \$86,067.47  
Interest earned= \$2.99  
Deposits=\$0  
Withdrawals=\$1,575  
Ending Balance: \$ 84,495.46

July bank account data:  
Beginning Balance: \$84,495.46  
Interest earned= \$2.86  
Deposits=\$0  
Withdrawals=\$0  
Ending Balance: \$84,498.32

Bills paid in June:  
a. BME \$937.50  
b. MST Website Hosting - \$105  
c. MST Website modifications - \$57.50  
d. OCSWCD - \$475  
**Total Bills paid: \$1,575**

**Bank Account is Reconciled through July 31, 2020**

**Motion to approve the Treasurer's Report.  
Made by Keith Maynard, seconded by Dan Delpriore  
All in favor; Carried.**

### **ADJOURNMENT**

**Motion to adjourn at 10:10am.  
Made by Adam Cummings, seconded by Dan Delpriore  
All in favor; Carried.**

***The next meeting will be October 20<sup>th</sup> at 9:30am. Location will be announced closer to this date.***

Diana Thorn, Recording Secretary

# RESTAURANT RESPONSIBILITIES

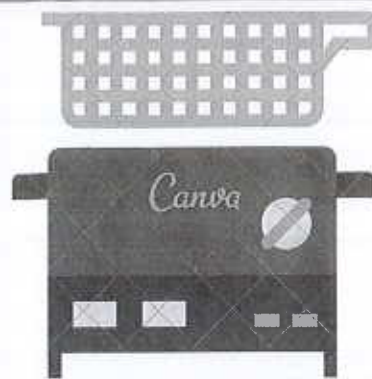
## HELP YOUR COMMUNITY

This restaurant is located in an MS4 community, meaning that the water that runs into the storm drains in your parking lot, streets, and sidewalks drains directly into your local waterways without being treated. It is your responsibility at this restaurant to make sure you dispose of all waste properly to keep our community safe, our drinking water clean, and our wildlife protected.



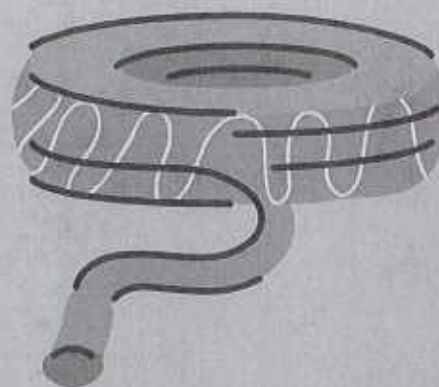
## DUMPSTERS

Do not place liquids in dumpsters. They are not designed to be water tight and will leak, causing "dumpster juice" to flow to the storm drains. Keep dumpsters covered/sealed to prevent rain or snow from entering. Regularly sweep around dumpsters to keep area clean.



## FAT, OIL & GREASE

Dispose of F.O.G.'s properly by storing in containers to be recycled. Do not place these down sinks, drains, or storm drains outside. Clean grease traps regularly.



## CLEANING

When cleaning kitchen equipment and mats, only do so indoors where there is a floor drain going to the proper sanitary sewer. Dispose of mop water down the sink. Avoid doing any cleaning outside.