

**Ontario-Wayne Stormwater Coalition
Minutes
June 15, 2021
Meeting held at OCSWCD 480 N Main St Canandaigua, NY 14424**

PRESENT:

Coalition Voting Members / Alternates

Town of Farmington –**John Weidenbomer**

Ontario County Highway – **Tim McElliogot**

Town of Ontario – **Adam Cummings**

Town of Victor - **Keith Maynard II, Al Benedict**

Town of Walworth – **Norm Druschel, Linda Kleeman**

Wayne County Highway - **Brian Frey**

ABSENT:

Town of Macedon - **Scott Allen**

Village of Victor - **John Turner**

Other Attendees: Kim Boyd –BME Associates, Alaina Robarge-OCSWCD, Diana Thorn-OCSWCD

Chairman Cummings called the meeting to order at 9:34am.

MINUTES

The April minutes were reviewed – no comments were made.

Motion to approve the April minutes.

Made by Keith Maynard, seconded by Tim McElliogot.

All in favor; Carried.

OLD BUSINESS

a. Alaina Robarge Conservation District Educator Update

Alaina reported that she was able to purchase 200 dog bone pet waste bag dispensers for each member. She also has 23 laminated restaurant posters for each member. All materials were distributed at the meeting.

Alaina continues to work on updating the website and Facebook page. She posted the completed joint annual report provided by Kim on the OWSC website.

Alaina shared that Dan from the Town of Farmington asked her to create a small informational piece that prints 3 to a page to be printed, cut, and included in the Town of Farmington's water bills. This was shared with the Town of Victor and sent with a recent billing that they did. Alaina is willing to customize the file for other members if anyone is interested. Please contact Alaina directly for more information.

Alaina reported that she would like to start on the storm drain marking project from before COVID19. If anyone is familiar with a scout troop or youth group that would be interested in placing some storm drain markers, please let her know.

b. Kim Boyd BME Update

Kim reported that the joint annual report was filed on May 29th using the email option. This year we were allowed to use the scanned copies of the signatures for the MCC Compliance forms. Next year e-signatures will be required. Adam suggested that the group consider an e-signature option that can be made available to all members for this purpose. Kim will look into this.

Overall, as was expected, the numbers for public education and outreach decreased due to COVID19. Closed offices and budget cuts reduced the amount of printed materials being distributed, and there were fewer events.

Training for IDDE and Good Housekeeping remained relatively high and consistent between 87% and 91%. With the self-guided training that Alaina developed, it is possible that these numbers can increase in the future.

Active construction site inspections increased from 82% to 91%. Kim reminded everyone that resources are available through the Soil & Water Conservation Districts and private engineers and that many towns pass the costs of these inspections along to the developers.

The percent of staff trained on LID, Better Site Design and GI remained low at 38%. Kim reminded everyone that the Monroe County Soil & Water Conservation District typically offers 5 classes throughout the year for this activity and the Coalition has \$300 in training reimbursement for each member that could be used for this activity.

Post construction inventories, inspections, and maintenance increased. The Town of Victor has been particularly active in this area. Keith described how his town is working with residents, developers, businesses, and organizations to get inspections done and updated. Contact Keith for more information on what they are doing.

c. Committee Reports:

- i. Brochures (Scott, Alaina, and Keith) Alaina described the small flyer being placed in billings earlier in the meeting. This committee is going to work on a

- flyer for emptying pools/spas soon. Adam suggested a basic flyer explaining MS4s and introducing the Coalition and its mission.
- ii. Awards/Business Connections (Keith, Tim, Adam, and Kim) This committee did not meet.
 - iii. Strategic Plan (Brian, Tim, Keith, Norm, and Kim) Kim stated that this committee has not met recently. Their plan is to revisit what they had planned before COVID19 and re-focus there. Ideas include farmers markets, Hang Around Victor Day and the Macedon Lumberjack Festival.

NEW BUSINESS

Norm shared that the Walworth Lions Club is having their Festival in the Park this year. In prior years the Coalition has paid for a ¼ page ad in the program.

**Motion to move \$25 from the Annual Report – BME budget line to the Promotional Materials budget line and to pay \$25 for the ¼ page ad.
Made by Adam Cummings, seconded by Norm Druschel.
All in favor; Carried.**

The idea of sponsoring a rain barrel workshop was raised. Keith stated that the Town of Victor may be able to host an outdoor event at the Victor Municipal Park. The Coalition would pay the \$300 fee to OCSWCD and each participant would be charged \$30 per barrel.

Keith will confirm with the Town and let Alaina know. Alaina will schedule and advertise the event in both counties.

**Motion to move \$300 from the Annual Report – BME budget line to the Promotional Materials budget line and to pay \$300 for a rain barrel workshop.
Made by Adam Cummings, seconded by Brian Frey.
All in favor; Carried.**

Brian reported that he is beginning the 2022 budget process and needs to know the plan for the 2022 dues. Adam responded that the group agreed last year that the 2022 OWSC dues would return to the normal \$5,000 for Towns and Counties and \$2,500 for Villages. There are no plans for a COVID19 credit in 2022.

BILLS TO BE PAID

- a. BME Associates \$1,500.00

- b. OCSWCD \$ 875.00
- c. Water Education Group \$2,988.50 (pet waste disposal bags)

Total bills = \$5,363.50

**Motion to approve paying the bills as submitted.
Made by Tim McElligot, seconded by Keith Maynard.
All in favor; Carried.**

TREASURER'S REPORT

SAVINGS ACCOUNT:

April bank account data:

Beginning Balance: \$100,088.18

Interest earned= \$5.34

Deposits=\$4,000.00

Withdrawals=\$3,000.00

Ending Balance: \$101,093.52

May bank account data:

Beginning Balance: \$101,093.52

Interest earned= \$5.43

Deposits=\$0.00

Withdrawals=\$0.00

Ending Balance: \$101,098.95

CHECKING ACCOUNT:

April bank account data:

Beginning Balance:\$315.20

Interest earned= \$0.00

Deposits=\$7,000.00

Withdrawals=\$6,960.00

Ending Balance: \$355.20

May bank account data:

Beginning Balance: \$355.02

Interest earned=\$0.00

Deposits=\$0.00

Withdrawals=\$300.00

Ending Balance: \$55.20

Bills paid in April:

- a. BME - \$1,435.00
- b. OCSWCD - \$1,025.00
- c. Town of Victor - \$200.00
- d. Town of Farmington – 200.00
- e. Town of Ontario - \$100.00
- f. Wayne County Highway - \$300.00

Total Bills paid: \$3,260.00

**Motion to approve Treasurer's Report.
Made by Norm Druschel, seconded by Keith Maynard.
All in favor; Carried.**

ADJOURNMENT

Motion to adjourn made at 10:08am.

Made by Adam Cummings, seconded by Keith Maynard.

All in favor; Carried.

The next meeting will be August 17, 2021 at 9:30am. Meeting location to be determined.

Diana Thorn, Recording Secretary