

**Ontario-Wayne Stormwater Coalition
June 20, 2023 Minutes
Meeting held at Walworth Town Hall**

PRESENT:

Coalition Voting Members / Alternates

Town of Farmington – Augie Gordner

Town of Macedon - Scott Allen

Town of Victor - Keith Maynard II, Adam Ryczek

Town of Walworth – Norm Druschel

Village of Victor – John Turner, Todd Smith

Ontario County Highway – Tim McElligott

Wayne County Highway - Brian Frey

ABSENT: **Town of Ontario – Adam Cummings**

Other Attendees: Alaina Robarge-OCSWCD, Diana Thorn-OCSWCD, Katie Lafler-OCSWCD, Kim Boyd-BME, Luke Scannell-DEC (via speaker phone)

Chairman Maynard called the meeting to order at 9:30am.

MINUTES

The April minutes were reviewed – no comments were made.

Motion to approve the April 18, 2023 minutes.

Made by Tim McElligott, seconded by Norm Druschel.

All in favor; Carried.

GRAPHIC DESIGNER ANDREW SOUCIER - PRESENTATION

The Graphic Design Committee invited Andrew to present his ideas to the full Coalition and to take questions. Andrew's presentation is attached to the minutes.

OLD BUSINESS

a. Alaina Robarge, OCSWCD

Alaina reported that she is preparing for the July 26th Rain Barrel Workshop at the Victor Municipal Park. Please post and share the flyer.

Alaina reported that she will represent the Coalition at the Walworth Farmers Market in July.

Alaina shared that she continues to work on committee work.

b. Luke Scannell, DEC

Luke reported that the draft Design Manual is being finalized to incorporate the public comments received and to ensure ADA compliance. It should be released soon. It will not take immediate effect once it is released. There will be a transition period so that projects already in process are allowed to finish without new requirements being imposed.

Luke shared that he is trying to work with the DEC Wetland group to prepare for changes coming in 2025. The changes will require wetland delineations on most wetlands beginning in 2025. The current maps on the Environmental Resource Mapper will be used as reference only and all wetlands should be evaluated to determine if they meet the state DEC standards. Luke is working to have a general permit established for MS4's that need to do maintenance work in wetland areas. The permit would stipulate that MS4s would do all work assuming that it is in a wetland and eliminate the need for a delineation and an individual permit for each and every project.

Luke reported that there is no news on the new MS4 permit.

c. Kim Boyd, BME

Kim stated that she will be scheduling the mini pre-audit review with Ontario County in the near future. She continues to work on finding ways to partner on hazardous waste collection.

d. Committee Reports:

- i. Brochures (Scott, Alaina, and Keith): This committee met and sent draft industry specific posters for the membership to review. Alaina collected quotes for printing and laminating and found that Staples offers the best price point. She also shared that she will need about \$5.00 to purchase some of the artwork from Canva. After a brief discussion, it was decided that the posters would be re-worked with either bullet points or a check list to make them more user friendly. They have good information, but it may be too much to take in during a quick reading. It was decided that the committee will re-work the posters and Alaina will send a chart to each member to get a count for how many they need in their jurisdiction.

- ii. Strategic Plan (Brian, Tim, Keith, Norm, and Kim): This committee did not meet. It was decided that this committee meets annually to set a strategy for the year so this item can be removed from the agenda.

- iii. Graphic Design (Kim, John T. Tim): Kim worked with Andrew Soucier and arranged for his presentation earlier in the meeting. The group discussed Andrew's presentation and decided that they would like a written proposal for assistance with developing a catch phrase/slogan and possibly a related graphic, and that they would like assistance developing an interactive display for use at events to briefly draw the attention of adults. Kim will ask Andrew for a proposal to be reviewed at the August meeting. During his presentation, Andrew shared material he developed for Ontario County. Tim will ask that department for a reference.

NEW BUSINESS

- a. Waste collection events in Wayne County – There is nothing further on this – it will be removed from the agenda.

- b. Fall Stormwater Training – Katie Lafler (OCSWCD) shared that the dates have been narrowed down to October 18th or 19th. She asked the group for feedback on the timing of the event. It was decided that 3 hours of training in the morning will be sufficient. She has a commitment from Luke to speak for one hour, and she is working with Barton & Loguidice to fill the other two hours with programming that they already have available. They are offering one hour free; the rest would be paid. This will keep costs for speakers to one hour from Barton & Loguidice. Katie asked if the Coalition is willing to help with the cost of the training. The group will consider this once Katie has a firm quote.

BILLS TO BE PAID

- a. BME - \$2,750.00
- b. OCSWCD - \$1,250.00
- c. Ontario County DPW - \$200.00 (training reimbursement)
- d. Macedon Lumberjack Festival - \$50.00 (inside space)

Total bills = \$4,250.00

**Motion to approve paying the bills as submitted.
Made by Brian Frey, seconded by John Turner.
All in favor; Carried.**

TREASURER'S REPORT

SAVINGS ACCOUNT:

April bank account data:
Beginning Balance: \$114,384.37
Interest earned= \$21.76
Deposits=\$0.00
Withdrawals=\$2,287.50
Ending Balance: \$112,118.63

CHECKING ACCOUNT:

April bank account data:
Beginning Balance: \$21.70
Interest earned= \$0.00
Deposits=\$2,287.50
Withdrawals=\$1,887.50
Ending Balance: \$421.70

May bank account data:

Beginning Balance: \$ 112,118.63
Interest earned= \$25.34
Deposits=\$0.00
Withdrawals=\$0.00
Ending Balance: \$112,143.97

May bank account data:

Beginning Balance: \$421.70
Interest earned=\$0.00
Deposits=\$0.00
Withdrawals=\$400.00
Ending Balance: \$21.70

Bills paid in April:

- a. BME - \$862.50
- b. OCSWCD - \$525.00
- c. Town of Farmington - \$500.00
- d. Town of Walworth - \$400.00

Total Bills paid: \$2,287.50

Bank Accounts are reconciled through May 31, 2023

Motion to approve the Treasurer's report.

Made by Tim McElligott, seconded by Norm Druschel.

All in favor; Carried.

ADJOURNMENT

Motion to adjourn made at 10:38am.

Made by John Turner, seconded by Brian Frey.

All in favor; Carried.

The next meeting will be August 15, 2023 at the OCSWCD office.

Diana Thorn, Recording Secretary