

Ontario-Wayne Stormwater Coalition
October 18, 2022 Minutes
Meeting held at OCSWCD 480 N Main St Canandaigua, NY 14424

PRESENT:

Coalition Voting Members / Alternates

Town of Farmington –**Dan Delpriore**, *John Weidenbomer*

Town of Macedon - **Scott Allen**

Town of Ontario – **Adam Cummings**

Town of Victor - **Keith Maynard II**, *Adam Ryczek*

Ontario County Highway – **Tim McElligott**

Wayne County Highway - **Brian Frey**

Village of Victor – **Todd Smith**

ABSENT: Town of Walworth

Other Attendees: Diana Thorn-OCSWCD. Kim Boyd-BME, Emily Royce-Genesee
Finger Lakes Regional Planning Council

Chairman Maynard called the meeting to order at 9:32am.

MINUTES

The August minutes were reviewed – no comments were made.

Motion to approve the August 16, 2022 minutes.

Made by Adam Cummings, seconded by Todd Smith.

All in favor; Carried.

OLD BUSINESS

a. Kim Boyd, BME

Kim reported that she participated in the recent DEC audit at the Town of Macedon. Macedon is still waiting for the letter from DEC regarding the results of the audit. Kim is working with the Town of Farmington to schedule an MS4 Program review with them.

Kim reported that she met with several members to review the draft permit MCM 1 requirements. They reviewed how to identify pollutants of concern, target audiences, and how to identify focus areas. They reviewed online resources that MS4s can use to help comply with this measure. The session was well attended.

Kim also reported that she attended the Climb Aboard Victor event, the Canal Days in Macedon, and the Macedon Lumberjack Festival. All three events went well and a variety of promotional materials were distributed.

b. Committee Reports:

- i. Brochures (Scott, Kim, and Keith) Kim reported that this committee reviewed the attached MCM 1 Brochure Spreadsheet. They have identified 5 areas to work on revising/updating/creating new rack cards. These areas are Automotive (commercial), Commercial Plant Nurseries/Golf Courses, Residences and Businesses located adjacent to streams with erodible soils, Industrial and Commercial. They would like the new rack cards to be directed toward targeted audiences and pollutants.

- ii. Strategic Plan (Brian, Tim, Keith, Norm, and Kim) Kim reported that this committee did not meet.

- iii. Scholarship (Kim, John T. Tim) Kim reported that she is reaching out to several high schools. If she doesn't get a positive response, she will reach out to Causewave.

- iv. Budget (Keith, Kim, Brian, Dan, Tim, Diana) This committee will meet November 15th at 9:30am at the Victor Town Hall to develop a 2023 budget to recommend to the full membership.

Motion to approve the purchase of additional chip clips and dog bone pet waste dispensers not to exceed the \$5,400 remaining in the 2022 promotional materials budget line (split between the two items).

Made by Todd Smith, seconded by Scott Allen.

All in favor; Carried.

Diana will review past invoices to see if she can get the contact information to place these orders in Alaina's absence.

NEW BUSINESS

The current Inter-Municipal Agreement for the members of the Coalition expires January 31, 2023. Diana will be distributing an updated agreement for each member to take to their municipality for approval and signature.

Tim suggested a rack card for fall leaf cleanup, reminding people to avoid piling leaves in storm drain areas.

BILLS TO BE PAID

- a. BME - \$1,957.50
- b. OCSWCD - \$742.19 (includes rack cards)
- c. Town of Macedon - \$3,000.00 (audit assistance)

Total bills = \$5,699.69

**Motion to approve paying the bills as submitted.
Made by Dan Delpriore, seconded by Keith Maynard.
All in favor; Carried.**

TREASURER'S REPORT

SAVINGS ACCOUNT:

August bank account data:

Beginning Balance: \$108,158.47

Interest earned= \$6.66

Deposits=\$0.00

Withdrawals=\$7,485.28

Ending Balance: \$100,679.85

CHECKING ACCOUNT:

August bank account data:

Beginning Balance: \$21.70

Interest earned= \$0.00

Deposits=\$7,485.28

Withdrawals=\$7,485.28

Ending Balance: \$21.70

September bank account data:

Beginning Balance: \$ 100,679.85

Interest earned= \$8.28

Deposits=\$0.00

Withdrawals=\$0.00

Ending Balance: \$100,688.13

September bank account data:

Beginning Balance: \$27.70

Interest earned=\$0.00

Deposits=\$0.00

Withdrawals=\$0.00

Ending Balance: \$21.70

Bills paid in August:

- a. BME - \$2,337.50
- b. OCSWCD - \$2,147.78
- c. Town of Walworth - \$3,000.00

Total Bills paid: \$7,485.28

Bank Accounts are reconciled through September 30, 2022

**Motion to approve the Treasurer's report.
Made by Tim McElligott, seconded by Brian Frey.
All in favor; Carried.**

ADJOURNMENT

**Motion to adjourn made at 9:56am.
Made by Adam Cummings, seconded by Tim McElligott.
All in favor; Carried.**

The next meeting will be December 20, 2022.

Diana Thorn, Recording Secretary

Target Audiences, Focus Areas, and Target Pollutants, Education & Outreach Topic

Distribution Method	Frequency	Target Audience	Focus Area	Sources of Pollution	Target Pollutant	Educational Outreach Topic	Brochure	Compliance Year
Permits Obtained by Applicant	As Applied	Residents	Residential	Urban Stormwater Runoff	Nutrients (Phosphorus & Nitrogen), D.O./Oxygen Demand, Silt/Sediment, Bacteria, Heavy Metals, Oils,	Pet and animal wastes, lawn maintenance, proper erosion and sediment control, fertilizer and pesticide usage, proper disposal of swimming pool water, Vehicle fluid changing and maintenance	Our Home, Our Stormwater – 2017	Dependent upon need
		Residents	Residential	Urban Stormwater Runoff	Nutrients (Phosphorus & Nitrogen), D.O./Oxygen Demand	Proper pesticide usage, reduction of pesticides, and proper disposal	Pesticide Protection – 2017	Dependent upon need
		Residents	Residential	Urban Stormwater Runoff	Heavy Metals, Grease, Oils	Water conservation, filtration of polluted waters, use of detergents	Clean Car, Clean Water – 2017	Dependent upon need
		Residents	Residential	Urban Stormwater Runoff	Nutrients (Phosphorus and Nitrogen), D.O./Oxygen Demand	Reminders of the Zero-Fertilizer Law, proper disposal of lawn clippings	Lawn Fertilizer, Look for the Zero – 2017	Dependent upon need
		Residents, Commercial	Residential, Commercial	Urban Stormwater Runoff	Chlorine, Nutrients (Phosphorus & Nitrogen) , D.O./Oxygen Demand, Oils, Food Waste, Plastics	Residents - Proper waste collection and disposal, Commercial - Proper management of waste materials and dumpster areas, Property Management of parking lot surfaces	Residents - Managing and Minimizing Household Hazardous Waste – 2017 Commercial - Reducing Stormwater Pollution at Your Business	Dependent upon need
		Residents	Residential	Urban Stormwater Runoff	Chlorine	Proper disposal of swimming pool water, general stormwater management	How to Empty Your Pool or Spa Wisely – Revised 2107	Dependent upon need
		Residents	Residential	Urban Stormwater Runoff	Nutrients (Phosphorus), D.O./Oxygen Demand	Lawn/yard waste collection, proper disposal of grass clippings/leaf litter, benefits of using mulching mowers	Healthy Lawn, Healthy Water – Revised 2017	Dependent upon need
		Residents	In Septic System Areas	Septic Systems	Bacteria	Proper maintenance of septic systems/on-site wastewater systems	Septic Tips for Your Septic Tank – Revised 2017	Dependent upon need
		Pet Owners	Residential	Urban Stormwater Runoff	Bacteria	Proper management of pet waste	The Scoop about Pet Poop – Revised 2020	Dependent upon need
		Construction	Construction	Areas Under Construction	Construction	Silt/Sediment	Erosion and Sediment Controls, Stormwater Management Facilities	Moving Dirt? Building Something? – 2008
Target Methods	Frequency	Target Audience	Focus Area	Sources of Pollution	Target Pollutant	Educational Outreach Topic	Brochure	Compliance Year

Direct Mailings	Once a Permit Term	Commercial: Restaurants	Commercial	Urban Stormwater Runoff	Heavy Metals, Oil, Grease, BOD, Suspended Solids, Salt	Grease storage at food service establishments, spill clean up procedures, proper disposal of wash waters	Food Service Establishments Keeping Stormwater Clean – Revised 2017	2021-2022
	Once a Permit Term	Commercial with Large Parking Lots	Commercial, Stormwater Hotspots	Commercial Areas	Heavy Metals, Oil, Grease, Suspended Solids, Salt, Bacteria, Nutrients (Phosphorus & Nitrogen)	Dumpster maintenance, Proper disposal of wash waters, Reduce, Reuse, Recycle	Reducing Stormwater Pollution at Your Business – 2019	
	Once a Permit Term	Commercial: Automotive Businesses	Commercial	Urban Stormwater Runoff	Heavy Metals, Oil, Grease, Suspended Solids, Salt, Bacteria, Nutrients (Phosphorus & Nitrogen)	Illicit Discharges, Material Storage, Building maintenance and the use of detergents, Stormwater management practices, Proper application of salt or other anti-icing materials and how to minimize their use, Proper management of parking lot surfaces, Proper management of waste materials and dumpster areas, Vehicle fluid changing and maintenance, Litter generation	To be developed	
	Once a Permit Term	Commercial Plant Nurseries/Golf Courses	Commercial	Urban Stormwater Runoff	Heavy Metals, Oil, Grease, Suspended Solids, Salt, Bacteria, Nutrients (Phosphorus & Nitrogen)	Illicit Discharges, Proper management practices for landscape irrigation water, Building maintenance and the use of detergents, Stormwater management practices, Proper application of salt or other anti-icing materials and how to minimize their use, Proper management of parking lot surfaces, Proper management of waste materials and dumpster areas, Vehicle fluid changing and maintenance, Litter generation	To be developed	
Target Methods	Frequency	Target Audience	Geographic Area	Sources of Pollution	Target Pollutant	Educational Outreach Topic	Brochure	Compliance Year

Direct Mailings	Once a Permit Term	Industrial Facilities	Office-Research Manufacturing, Stormwater Hotspots	Urban Stormwater Runoff	Heavy Metals, Oil, Grease, Suspended Solids, Salt, Bacteria, Nutrients (Phosphorus & Nitrogen)	Illicit Discharges, Proper management practices for landscape irrigation water, Building maintenance and the use of detergents, Stormwater management practices, Proper application of salt or other anti-icing materials and how to minimize their use, Proper management of parking lot surfaces, Proper management of waste materials and dumpster areas, Litter generation, Requirements for coverage under PDES Multi-Sector General Permit	To be developed	
	Once a Permit Term	Septic System Owners	Septic System Owners	Septic Systems	Bacteria, Pathogens, Weed Growth	Proper maintenance of septic systems/on-site wastewater systems	Septic Tips for Your Septic Tank – Revised 2017	
	Once a Permit Term	Residents & Business Adjacent to Streams with Erodible Soils	Areas With High Potential of Erosion	Urban Stormwater Runoff, Habitat Modification, Hydro Modification	Nutrients (Phosphorus, Nitrogen)	Proper erosion and sediment control	To be developed	
	Once a Permit Term	Institutions	Universities, Colleges & Churches	Urban Stormwater Runoff	Heavy Metals, Oil, Grease, Suspended Solids, Salt, Bacteria, Nutrients (Phosphorus & Nitrogen), Chlorine	General stormwater information, Pet and other animal wastes, Lawn maintenance, Illicit discharges, Disposal of household hazardous wastes, Proper maintenance of septic systems, Property disposal of swimming pool water, Proper application of salt or other anti-icing materials and how to minimize their use, Material storage, Proper management of waste materials and dumpster areas, Proper management of parking lot surfaces, Vehicle fluid changing and maintenance	To be developed	
	As Discovered	All	Areas With Illicit Discharges	Urban Stormwater Runoff, Agricultural Activities	As identified	Illicit Discharges	Illicit Discharge Door Hanger	Dependent upon need
	Target Methods	Frequency	Target Audience	Geographic Area	Sources of Pollution	Target Pollutant	Educational Outreach Topic	Brochure

Stormwater Management Program Plan 2022-2023

Town of XXX

Onsite Facility Assessment	Once a Permit Term	Waste Water Treatment Plant	Onsite Waste Water Systems	Urban Stormwater Runoff	Chlorine, Nutrients (Nitrogen), Organic Sulphide, Fatty Acids	Requirements for coverage under the SPDES Multi Sector General Permit	Facility Assessment	2021-2022
Agricultural Easement Inspections	Annually	Agriculture	Agricultural, Residential	Agricultural Activities, Habitat Modification, Hydro Modification	Algal/Weed Growth, Nutrient (Phosphorus), Silt/Sediment, D.O./Oxygen Demand/Water Level/Flow	Erosion and Sediment Controls, Stormwater Management Facilities, Disposal of Wastes	Agricultural Easement Inspection	2022-2023
In House Training	Annually	Municipal	Municipal Facilities & Town Wide Activities	Municipal Facilities and Activities	Nutrients (Phosphorus), D.O./Oxygen Demand, Silt/Sediment, Bacteria, Heavy Metals, Oils, Grease	General stormwater information, Pet and other animal wastes, Lawn maintenance, Illicit discharges, Disposal of household hazardous wastes, Proper application of salt or other anti-icing materials and how to minimize their use, Material storage, Proper management of waste materials and dumpster areas, Proper management of parking lot surfaces, Vehicle fluid changing and maintenance, Proper erosion and sediment control	OWSC Training Materials	2021-2022
Town Wide Mailers	Once a Permit Term	Residents	Town Wide	Urban Stormwater Runoff	Silt/Sediment	Lawn Maintenance, Proper Erosion & Sediment Control, Building Maintenance	N/A	
	Once a Permit Term	Residents	Town Wide	Urban Stormwater Runoff	Algal Weed Growth, Nutrients (Phosphorus & Nitrogen)	Lawn Maintenance, Proper Disposal of grass clippings, Zero-fertilizer law, Benefits of using mulching mowers, lawn waste collection schedule (Village only),	N/A	
	Once a Permit Term	Residents	Agricultural, Residential	Hydro Modification	D.O./Oxygen Demand (Fertilizers & Hot Water), Water Level/Flow	Maintaining vegetative buffers along stream banks, Proper disposal of grass clippings/leaf litter	N/A	
	Once a Permit Term	Residents	Town Wide	All	Illicit Discharges	General awareness of illicit discharges and stormwater management. Stormwater is not treated.	N/A	
Targeted Mailers	Twice Per Year	Great Brook Residents	Great Brook Sewer Shed	Stormwater Runoff	Phosphorus	BMPs to reduce phosphorus in waterbodies	To be developed	March to Aug Sept to Feb
Targeted Mailers	Once Per Year	Construction Sites	Great Brook Sewer Shed	Urban Stormwater Runoff	Silt/Sediment	Educate contractors on the used of post-construction SMPS that are intended to collect and separate silt and sediment debris from stormwater	To be developed	

Targeted Mailers	Once Per Permit Term	Residents, Commercial, Agricultural	Lake Ontario Shoreline Sewersher	Urban Stormwater Runoff	Fecal Coliform	Pet and animal wastes, Proper maintenance of septic systems	The Scoop about Pet Poop – Revised 2020, Septic Tips for Your Septic Tank – Revised 2017, Agricultral Brochure - To be developed	
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