

**Ontario-Wayne Stormwater Coalition
Minutes
August 16, 2022
Meeting held at OCSWCD 480 N Main St Canandaigua, NY 14424
and remotely via Go to Meeting**

PRESENT:

Coalition Voting Members / Alternates

Town of Farmington –**John Weidenbomer**

Town of Macedon - **Scott Allen (remote)**

Town of Ontario – **Adam Cummings (arrived 9:50am)**

Town of Victor - **Keith Maynard II, Adam Ryczek**

Town of Walworth – **Norm Druschel**

Ontario County Highway – **Tim McElligott (Remote)**

Wayne County Highway - **Brian Frey**

Village of Victor – **Todd Smith**

ABSENT: None

Other Attendees: Alaina Robarge-OCSWCD, Diana Thorn-OCSWCD. Kim Boyd-BME, Luke Scannell-DEC (remote)

Chairman Maynard called the meeting to order at 9:30am.

MINUTES

The June minutes were reviewed – no comments were made.

Motion to approve the June 21, 2022 minutes.

Made by John Weidenbomer, seconded by Todd Smith.

All in favor; Carried. (Adam Cummings not present yet)

OLD BUSINESS

a. Alaina Robarge Conservation District Educator Update

Alaina reported that she received the new Pools & Spas rack cards. She is distributing them this morning and has extras for events.

Alaina reported that she represented the Coalition at the Town of Walworth Farmers Market and it went well. Alaina also presented the watershed model twice for the Victor Summer Camp.

Alaina reported that she is working on making sure that the new brochures are on the website. She is also making a printable version of each available on the website.

Alaina reported that the new table runner is here and is available for events.

b. Luke Scannell, DEC

Luke reported that the letter to the Town of Macedon regarding their upcoming audit will be mailed this week. The audit is expected to take place in September.

Luke reported that he received notice regarding upcoming EPA audits and it does not appear to contain anything related to stormwater or this Coalition.

Luke reported that there is no update regarding the new MS4 permit. He also stated that the NYSDEC Stormwater Management Design Manual is in internal review now and will be available for public comment soon.

c. Kim Boyd, BME

Kim reported that she is still working with Adam to schedule the Town of Ontario audit preparation review.

Kim shared that she will be setting up an optional OWSC Training (MCM 1) to cover Focus Areas, Targeted Audiences, and Pollutants on September 29th. This training can be attended in-person or remote. She will send an email with the information soon.

d. Committee Reports:

- i. Brochures (Scott, Alaina, and Keith) Alaina reported that this committee has a draft Healthy Lawns rack card. Alaina distributed the draft for comments. It is attached to these minutes. Please let her know if you have any issues or edits.

Keith asked the group if anyone objected to the new rack card size for brochures. There were no comments.

Alaina stated that she can have 1,000 cards printed for under \$200.

Motion to approve the purchase of Healthy Lawns rack cards not to exceed \$200.00.

Made by Tim McElligott, seconded by Brian Frey.

All in favor; Carried. (Adam Cummings not present yet)

Alaina reminded everyone to let her know if you are low on any outreach materials.

Alaina stated that the Brochure Committee will be working on industry / institution specific outreach material next. It was decided that Kim will replace Alaina on this committee while Alaina is away on Maternity Leave.

Alaina shared that the Coalition is lacking pictures to use on outreach materials. She will be setting up a Google Drive folder for pictures and she will send out a list of pictures that she would like to have. Please look it over and submit any pictures that you take.

- ii. Strategic Plan (Brian, Tim, Keith, Norm, and Kim) Kim reported that this committee did not meet.

- iii. Scholarship (Kim, John T. Tim) Kim reported that she spoke with FLCC and that there has not been any interest in the scholarship she submitted. Kim will now contact Causewave. She will share what the Coalition is looking for and ask if they have any suggestions.

Adam Cummings arrived at 9:50am

NEW BUSINESS

Event coverage:

September 3rd – Climb Aboard Victor – Kim will have a table from 10am -1pm

September 3rd – Macedon Canal Day – Kim will have a table from 2pm – 5pm.

September 10th -11th – Macedon Lumberjack Festival – Kim will setup a table inside.

Scott, Adam, Keith and John W. all said that they will try to cover the table at some point during the 2 day event.

BILLS TO BE PAID

- a. BME - \$2,337.50
- b. OCSWCD - \$2,147.78 (includes rack cards and table runner)
- c. Town of Walworth - \$3,000.00 (audit assistance)

Total bills = \$7,485.28

Motion to approve a budget amendment moving \$3,000 from the Outreach Education – District Educator line to the Audit line to allow Town of Macedon to submit for assistance.

**Made by Adam Cummings, seconded by Todd Smith.
All in favor; Carried.**

Motion to approve paying the bills as submitted.

**Made by Adam Cummings, seconded by Todd Smith.
All in favor; Carried.**

TREASURER'S REPORT

SAVINGS ACCOUNT:

June bank account data:

Beginning Balance: \$117,484.62

Interest earned= \$6.58

Deposits=\$0.00

Withdrawals=\$9,338.75

Ending Balance: \$108,152.45

CHECKING ACCOUNT:

June bank account data:

Beginning Balance: \$21.70

Interest earned= \$0.00

Deposits=\$9,338.75

Withdrawals=\$9,163.75

Ending Balance: \$196.70

July bank account data:

Beginning Balance: \$ ~~180~~108,152.45

Interest earned= \$6.02

Deposits=\$0.00

Withdrawals=\$0.00

Ending Balance: \$108,158.47

July bank account data:

Beginning Balance: \$196.70

Interest earned=\$0.00

Deposits=\$0.00

Withdrawals=\$175.00

Ending Balance: \$21.70

Bills paid in June:

- a. BME - \$4,993.75
- b. OCSWCD - \$1,375.00
- c. Penny Lane - 1,795.00
- d. Town of Farmington - \$500.00
- e. Ontario County Public Works - \$500.00
- f. Wayne County Highway - \$100.00
- g. Macedon Lumberjack Festival - \$50
- h. Walworth Lions Club program - \$25

Total Bills paid: \$9,338.75

Bank Accounts are reconciled through July 31, 2022

Motion to approve the Treasurer's report (fixing the transposition error in the July opening balance).

Made by Norm Druschel, seconded by Keith Maynard.

All in favor; Carried.

Motion to approve a budget amendment moving \$2,000 from the Annual Report – BME line to the Technical Assistance – BME line to cover Kim's time at events in September.

Made by Adam Cummings, seconded by Keith Maynard.

All in favor; Carried.

ADJOURNMENT

Motion to adjourn made at 10:15am.

Made by Adam Cummings, seconded by Todd Smith.

All in favor; Carried.

The next meeting will be October 18, 2022.

Diana Thorn, Recording Secretary

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