



**Ontario-Wayne Stormwater Coalition
Minutes
April 14, 2026
Meeting held at Macedon Town Hall**

PRESENT:

Coalition Voting Members / Alternates

Town of Canandaigua – Jim Fletcher

Town of Farmington – Paul Crandall

Town of Macedon - Scott Allen

Town of Ontario – Brian Smith, John Laing

Town of Victor – William Emblidge

Ontario County Department of Public Works – Katie Lafler

Wayne County Highway – Brian Frey

ABSENT:

City of Canandaigua

Town of Walworth

Village of Victor

Other Attendees: Alaina Robarge-OCSWCD, Diana Thorn-OCSWCD, Ryan Destro-BME, Dylan Ide-BME, Collin Sowinski-MRB Group

CALL TO ORDER

Vice Chairman Frey called the meeting to order at 9:42am.

MINUTES

The February minutes were reviewed – no comments were made.

Motion to accept the February 10, 2026 minutes.

Made by Katie Lafler, and seconded by Jim Fletcher.

All in favor; Motion carried.

OLD BUSINESS

a. **Alaina Robarge, OCSWCD**

Alaina shared that she has done a variety of outreach and education events and has more scheduled. She and William (Town of Victor) had the watershed model at the

Victor Science Fair. She has done the IDDE / Good Housekeeping and Pollution Prevention training for the Town of Farmington and the Ontario County DPW. She will be presenting the training in Walworth on April 27th and Ontario on April 29th. Members may send staff. Alaina is scheduled to have the watershed model at the Wayne Elementary Earth Day event on April 20th and she will be working with a group of Cub Scouts to do storm drain marking in the Town of Victor on April 22nd.

Alaina shared that Ontario County Recycles has a number of recycling events scheduled for the summer. The first is a residential tire recycling event at the Town of Farmington in May.

Promotional Materials

Alaina shared a reusable tote bag made from recycled plastics. It is navy blue and would come with the Coalition's logo and website.

**Motion to approve purchasing 1,000 tote bags not to exceed \$2,500.00.
Made by Brian Frey, and seconded by Scott Allen.
All in favor; Motion carried.**

Alaina suggested ordering pens with the Coalition's name and the website. These will be used for general outreach as well as at the Stormwater Conference.

**Motion to approve purchasing 1,000 pens not to exceed \$1,100.00.
Made by Katie Lafler, and seconded by Brian Smith.
All in favor; Motion carried.**

Alaina shared information about the DEC's Clean Sweep recycling program running in May. Registration is due by April 27th. The flyer is attached to these minutes.

b. Ryan Destro, BME

Ryan confirmed that all members were able to submit their annual report successfully and on time.

Ryan and Brian Smith (Town of Ontario) talked about the recent DEC Audit at Town of Ontario. The last remaining issue from this audit report has to do with stormwater facility inspections and Luke and Ronnie from DEC are helping Brian with this. Brian explained that Ontario's Stormwater Management Plan calls for two inspections annually (the MS4 Permit only requires one). Ryan explained that DEC holds members to what is written in their plans not what is in the permit. He reminded members to check their plans every year and modify the plan requirements, when necessary, based on annual staffing and budget constraints. Ryan stated that BME will offer the Pond Inspection training again soon to help members understand the levels of inspections and the requirements.

c. **Committee Reports:**

- i. Outreach Materials (Scott, Will, and Alaina): Alaina shared that this group is working on the Living Near a Stormwater Pond brochure.
- ii. Stormwater Training (Katie, Dan, Mike, Alaina): Katie shared that the committee met recently. The venue and AV equipment are secured and they have worked out the meal plan with the caterer. This year's event will feature all day beverage service, a morning snack break, and a picnic buffet with three entrees and three sides. The Coalition will be responsible for bringing in an afternoon snack from a licensed bakery. Katie reported that the speakers are set and the committee will be working on getting the credits arranged. The list of speakers and general/tentative topics is as follows:

1. Emily DeBolt - Canandaigua Lake Watershed Association
2. DEC – Road Salt and Water Quality
3. DEC – Floodways and Floodplain mapping
4. LaBella – SWPPP Reviews
5. LaBella – Climate Resiliency
6. Unilock – Permeable Pavers and Residential Design

Katie asked the group for feedback on the registration fee. Last year it was \$100.00 and she was interested to hear from members about keeping it the same or raising it. The group agreed that leaving it at the \$100.00 price point is acceptable. It is hoped that we can reach a wider audience and attract more participants this year.

- iii. Strategic Plan (Ryan/Dylan, Katie, Brian S. Peter V. William): Dylan reported that this group met and identified several key points. For the next five-year intermunicipal agreement (2031) consider adding language to include stipulations for adding members and for dealing with annual dues if a member leaves mid-year. He also stated that BME will be developing standardized forms for public reporting for members to use. BME will reach out to an expert speaker to present on IDDE sampling and try to arrange a presentation during a regular meeting. Additionally, they will work on pricing sampling kits for members. Dylan reported that BME will be researching training opportunities for the years 3,4, and 5 permit requirements.

NEW BUSINESS

- a. Alaina presented William's idea for the Coalition to consider purchasing pet waste stations. The group consensus was that most municipalities would not be interested because the stations have to be maintained (people may dump excess waste and the bags need to be resupplied regularly). Alaina reminded the group to let her know whenever you have ideas for promotional items or outreach.

BILLS TO BE PAID

- a. BME - \$2,935.00
- b. OCSWCD -\$2,035.63
- c. Village of Victor - \$500
- d. Town of Macedon - \$500
- e. Town of Walworth - \$300
- f. Town of Victor -\$500
- g. Ontario County DPW - \$300
- h. Town of Farmington - \$500

Total bills = \$7,570.63

**Motion to approve paying the bills as submitted.
Made by Paul Crandall, seconded by Brian Smith.
All in favor; Motion carried.**

TREASURER'S REPORT

SAVINGS ACCOUNT:

February bank account data:
Beginning Balance: \$71,835.14
Interest earned= \$1.59
Deposits=\$50,000.00
Withdrawals=\$103,748.28
Ending Balance: \$18,088.45

CHECKING ACCOUNT:

February bank account data:
Beginning Balance: \$6.70
Interest earned= \$0.00
Deposits= \$53,748.28
Withdrawals= \$53,017.03
Ending Balance: \$737.95

March bank account data:

Beginning Balance: \$18,088.45
Interest earned= \$0.79
Deposits=\$300.00
Withdrawals=\$0.00
Ending Balance: \$18,389.24

March bank account data:

Beginning Balance: \$737.95
Interest earned=\$0.00
Deposits=\$300.00
Withdrawals=\$1,031.25
Ending Balance: \$6.70

Bank Accounts are reconciled through March 31, 2026

Bills paid in February:

BME - \$731.25
OCSWCD -\$1,675.00
Nolan's deposit - \$1,000.00
NXT Level deposit - \$292.03

Macedon Lumberjack Festival - \$50.00

Total Bills paid: \$3,748.28

**2026 Certificate of Deposit – Opened with \$100,000.00 at 3.56%. It will mature on
May 14, 2026.**

**Motion to approve the Treasurer’s Report.
Made by Brian Smith, seconded by Jim Fletcher.
All in favor; Motion carried.**

ADJOURNMENT

**Motion to adjourn made at 10:31am.
Made by Brian Frey, seconded by Paul Crandall.
All in favor; Motion carried.**

***The next Coalition meeting will be June 16, 2026 at the Ontario County Soil & Water
Conservation District***

Diana Thorn, Recording Secretary

OWSC Strategic Plan
Program & Communications Plan Implementation Schedule Updates
March 26, 2026

Attendees: Ryan Destro, Dylan Ide, Tom Danks, William Emblidge, Katie Lafler, Peter Virkler, John Laing

2026 Target Goals:

- Update the standard OWSC Best Management Practice (BMP) templates for use by the members in their individual MS4 SWMP's (Annual-Ongoing)
 - Update the typical Standard Operating Procedure (SOP) templates for use by the members in their individual MS4 SWMP's (Annual-Ongoing)
 - Review updating the Intermunicipal Agreement language to allow new members to join in the future without requiring for the agreement to be resigned by all members. Add language regarding what is to be done with a member's funds if they leave the coalition.
 - Review typical Stormwater Management Local Law templates and update language as necessary to comply with the current MS4 General Permit requirements.
 - State Local Law example(s) to reference (i.e. NYCRR)?
 - Stormwater Control
 - IDDE
 - SWPPP & Erosion and Sediment Control
 - Enforcement Response Plans
 - Create standardized template forms for OWSC member use and to be inserted into MS4 SWMPs:
 - Public Reporting of Construction Site Complaints – Create a standardized form
 - Public Reporting of IDDE
 - Annually update the list of priority MS4 General Permit compliance table items
 - To highlight what is due for the year.
 - Template provided at last OWSC meeting
 - BME to host quarterly training sessions
 - BME will generate a list of possible training session options for OWSC consideration.
 - OWSC members are encouraged to offer training session ideas for consideration. – IDDE sampling requirements, spill response, SWMF inspections
 - BME to perform “mini-audits” for each MS4
 - Mini-audits will consist of reviewing the MS4 SWMP, Mapping, etc. for compliance with the requirements of the MS4 General Permit.
-

- Coalition to work together to create consistent messaging regarding target groups.
- Review the required components for Municipal Facility Specific SWPPP's and see if there are any trainings available.

Ongoing Activities:

- ***Resource guides for business partners (Ongoing)***
Ongoing committee. Create rack cards or posters for industries, commercial properties, and developers.
 - Brochure committee is revamping the outreach materials one at a time and updating them on the OWSC website
- ***Create an electronic toolkit for municipalities to distribute and/or produce***
Ongoing committee. Downloadable and printable materials are on the OWSC website.
 - Brochure committee is revamping the outreach materials one at a time and updating them on the OWSC website
- ***Assessment of current programs and events***
MS4 Members: Remember to update the online Google spreadsheet with special events and public participation.
 - Alaina is finalizing the spreadsheet and will share with the OWSC when complete
- Facebook posts/social media campaign are ongoing
 - MS4 Members: Reminder to provide content/event schedules for Alaina to post online.
- ***Distribute collateral at local farmers markets***
Ongoing. Recommend focusing on larger farmers' markets (Victor & Walworth). Reach out to the Town of Farmington for their schedule.

Other General Recommendations for Public Participation Events:

Sponsorship in Ontario and Wayne Counties for Household Hazardous Waste and/or Tire Cleanups.

Research partnership with Long Acre Farms assigned to Kim

Attend Ontario County Landfill Casella Event (on hold since Covid)

Research events at East View Mall, Rainaldi Winter Festival

Research co-sponsored cleanup events:

- Victor Hiking Trails in Ontario County
- Trail Works in Wayne County
- Kayaking, Canoeing or Snowmobile Clubs
- GROC Trail Rides and Events

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HOW TO PARTICIPATE:



1 Preregistration is required to participate in CleanSweepNY. Obtain a registration form from the New York State Department of Environmental Conservation (DEC) by calling **518-225-8146** or emailing cleansweep@dec.ny.gov.



2 Return completed registration form to DEC by **April 27, 2026**.

Participants will be sent a CleanSweepNY appointment confirmation, which will include your drop-off date, time, and location.



3 Safely transport your items to the assigned collection site.



THE CLEANSWEEPNY PROGRAM WILL HOST COLLECTIONS IN THE FOLLOWING LOCATIONS:

- Depew – Tuesday, May 5, 2026
- Lockport – Wednesday, May 6, 2026
- Spencerport – Thursday, May 7, 2026
- Waterloo – Friday, May 8, 2026



BE A PART OF CLEANSWEEPNY!

Help manage unwanted or unusable pesticides, fertilizers, paints, and other chemicals.

Disposal is free to farmers, owners of former farms, and certified applicators/technicians.

Homeowners/households are not eligible for CleanSweepNY disposal.

CLEANSWEEPNY

Spring 2026 Collection



Department of
Environmental
Conservation

CLEANSWEEPNY

CleanSweepNY is administered by DEC and results in the enhanced stewardship of the environment through improved management of unusable pesticides and other chemicals. These materials can pose human health risks upon exposure and are a hazard to groundwater and surface water resources.



THE FOLLOWING TYPES OF MATERIALS ARE COLLECTED AT CLEANSWEEPNY EVENTS:

- All types of pesticides (herbicides, insecticides, rodenticides, fungicides, etc.)
- Cleaners, sanitizers, and disinfectants
- Fertilizers
- Paints, stains, varnishes, and all other types of paint-related coatings
- Elemental mercury and mercury-containing devices (such as thermometers)
- Antifreeze, hydraulic fluid, motor oil, gasoline, etc.

CleanSweepNY also collects triple rinsed high-density polyethylene (HDPE, #2) plastic pesticide containers from farmers and pesticide applicators for recycling.

If unknown materials are present, an on-site visit may be necessary to assess any potential hazard with their transport or disposal.



WHO CAN PARTICIPATE?

- Farmers and owners of former farms
- All categories of NYS-certified pesticide applicators
- Cemeteries, golf courses, marinas, municipalities, and schools
- Retailers of agricultural, commercial, or home/garden pesticide products

CleanSweepNY services are not available to homeowners

The next CleanSweepNY collection event will be held on **May 5–8, 2026**, for counties in the Western region of New York.

HOW TO OBTAIN A REGISTRATION FORM

To obtain a registration form, contact DEC's CleanSweepNY staff at **518-225-8146** or cleansweep@dec.ny.gov.

