

**Ontario-Wayne Stormwater Coalition
Minutes
June21, 2022
Meeting held at OCSWCD 480 N Main St Canandaigua, NY 14424
and remotely via Go to Meeting**

PRESENT:

Coalition Voting Members / Alternates

Town of Farmington –**John Weidenbomer**

Town of Macedon - **Scott Allen (remote)**

Town of Ontario – **Adam Cummings (remote)**

Town of Victor - **Keith Maynard II**

Town of Walworth – **Norm Druschel**, *Adam Jozwiak*

Ontario County Highway – **Tim McElligott**

Wayne County Highway - **Brian Frey**

ABSENT:

Village of Victor - **John Turner**

Other Attendees: Alaina Robarge-OCSWCD, Diana Thorn-OCSWCD. Kim Boyd-BME,
Luke Scannell-DEC (remote)

Chairman Maynard called the meeting to order at 9:34am.

MINUTES

The April minutes were reviewed – no comments were made.

Motion to approve the April minutes.

Made by Brian Frey, seconded by Norm Druschel.

All in favor; Carried. (Tim McElligott not present yet)

OLD BUSINESS

a. Alaina Robarge Conservation District Educator Update

Alaina reported that she joined John Turner at Mead Square Park in the Village of Victor for the Victor Hiking Trails 30th Anniversary event. It went well.

Alaina reported that she ordered and has received the coloring books and chip clips. Each member municipality gets 100 chip clips and 75 coloring books. Please take your order with you after the meeting.

b. Luke Scannell, DEC

Luke reported that violation letters are being sent to the Town of Walworth and the Town of Macedon because they both have issues with runoff from washing vehicles getting into the storm drains. (Town of Walworth's wash water goes to a septic system and Town of Macedon's outdoor wash area goes to a drywell.)

Luke reported that he does not have any additional information regarding the new MS4 permit.

c. Kim Boyd, BME

Kim reported that the annual report was submitted. She has not received any feedback.

Kim reported that she held an outfall and mapping training at the BME office that was attended by 6 of the 8 member municipalities. The training covered outfall mapping including IDDE program requirements, current and future mapping requirements, the outfall reconnaissance inventory forms, and what to look for in the field. Kim will send an email with a link for a poll to choose a date for the next training which will be a review of methods for determining pollutants of concern, geographic areas of concern, waterbodies of concern, and the new permit requirements.

Kim continues to work on the reviews of each member and the Town of Ontario will be next.

d. Committee Reports:

- i. Brochures (Scott, Alaina, and Keith) Alaina reported that this committee met and developed an Emptying Pools and Spas brochure rack card. A final draft is attached to these minutes – please review and get edits to Alaina asap.

Motion to approve the purchase of emptying pools and spas rack cards not to exceed \$200.00.

Made by John Weidenborner, seconded by Tim McElligott.

All in favor; Carried.

Alaina reported that this committee will meet again on July 19th and they will begin work on the industry specific letters.

- ii. Strategic Plan (Brian, Tim, Keith, Norm, and Kim) Kim reported that this committee did not meet.

- iii. Scholarship (Kim, John T. Tim) Kim reported that she has not heard back from FLCC. She will follow up with her contact there.

NEW BUSINESS

Event Coverage:

Keith shared that there is a new event in the Town of Victor – “Climb Aboard Victor” which will feature emergency vehicles. The event will be at Eastview Mall from 10am -3pm on Saturday, September 3rd. Kim will staff an informational table from 10 – 1.

Canal Days in Macedon is also on September 3rd. Kim will take the informational table there from 2 – 5.

Macedon Lumberjack Festival – September 10th -11th - The group decided to register for an inside location. An informational table will be set up inside protected from the weather and various members will check on it during the 2 day festival.

Alaina shared information about a table runner from VistaPrint that features a logo on both ends and can be ordered for around \$100. This could be left on the informational table.

Motion to approve the purchase of a logo table runner from VistaPrint not to exceed \$100.

Made by Brian Frey, seconded by Tim McElligott.

All in favor; Carried.

Alaina shared that she has added a revolving picture feature that highlights past events in two spots on the website. You can see the new feature on the About Us tab, and also under the Calendar of Events. This addition was made based on feedback from the recent DEC audits.

Alaina shared that she will be presenting the watershed model at the Victor Summer Camp again this year. She will also be at the Walworth Farmers Market on July 12th.

Kim reminded everyone to enter any events that they do for the Coalition into the spreadsheet for annual report tracking. Kim will send the link for those that need it.

Norm Druschel shared that the Walworth Lions Club is printing a program for their annual festival again this year. It will be \$25 to run the same ad we used previously.

BILLS TO BE PAID

- a. BME - \$4,993.75
- b. OCSWCD - \$1,375.00
- c. Town of Farmington \$500.00 – training reimbursement
- d. Ontario County \$500.00 – training reimbursement
- e. Macedon Center Lumberjack Festival \$50.00 (inside spot)
- f. Wayne County \$100.00 – training reimbursement
- g. Penny Lane \$1,795.00 – chip clips
- h. Walworth Lions Club \$25 – festival program ad

Total bills = \$9,338.75

**Motion to approve paying the bills as submitted.
Made by Tim McElligott, seconded by Norm Druschel.
All in favor; Carried.**

TREASURER'S REPORT

SAVINGS ACCOUNT:

April bank account data:

Beginning Balance: \$122,660.91

Interest earned= \$6.74

Deposits=\$0.00

Withdrawals=\$3,996.24

Ending Balance: \$118,671.41

May bank account data:

Beginning Balance: \$118,671.41

Interest earned= \$7.21

Deposits=\$0.00

Withdrawals=\$1,194.00

Ending Balance: \$117,484.62

CHECKING ACCOUNT:

April bank account data:

Beginning Balance: \$21.70

Interest earned= \$0.00

Deposits=\$3,996.24

Withdrawals=\$3,996.24

Ending Balance: \$21.70

May bank account data:

Beginning Balance: \$21.70

Interest earned=\$0.00

Deposits=\$1,194.00

Withdrawals=\$1,194.00

Ending Balance: \$21.70

Bills paid in April:

- a. BME - \$2,188.75
- b. OCSWCD - \$1,007.49
- c. Town of Victor - \$500.00

d. Town of Walworth - \$300.00

Total Bills paid: \$3,996.24

Bills paid in May:

a. Water Education Group - \$1,194.00

Total Bills paid: \$1,194.00

Bank Accounts are reconciled through May 31, 2022

Tim shared that he researched household hazard waste disposal events. He found that they are very expensive. Luke reported that there are grants to fund up to half of such an event. Luke will send the link to the grant information. The group would like to continue researching this idea as well as potentially a paint return event.

**Motion to approve the Treasurer's Report.
Made by Tim McElligott, seconded by Brian Frey.
All in favor; Carried.**

ADJOURNMENT

**Motion to adjourn made at 10:10 am.
Made by John Weidenborner, seconded by Norm Druschel.
All in favor; Carried.**

The next meeting will be August 16, 2022.

Diana Thorn, Recording Secretary



**ONTARIO-WAYNE STORMWATER COALITION
WWW.OWSC.ORG**

**TREASURER'S REPORT
August 16, 2022**

SAVINGS ACCOUNT:

June bank account data:

Beginning Balance: \$117,484.62

Interest earned= \$6.58

Deposits=\$0.00

Withdrawals=\$9,338.75

Ending Balance: \$108,152.45

CHECKING ACCOUNT:

June bank account data:

Beginning Balance: \$21.70

Interest earned= \$0.00

Deposits=\$9,338.75

Withdrawals=\$9,163.75

Ending Balance: \$196.70

July bank account data:

Beginning Balance: \$ 180,152.45

Interest earned= \$6.02

Deposits=\$0.00

Withdrawals=\$0.00

Ending Balance: \$108,158.47

July bank account data:

Beginning Balance: \$196.70

Interest earned=\$0.00

Deposits=\$0.00

Withdrawals=\$175.00

Ending Balance: \$21.70

Bills paid in June:

- a. BME - \$4,993.75
- b. OCSWCD - \$1,375.00
- c. Penny Lane - 1,795.00
- d. Town of Farmington - \$500.00
- e. Ontario County Public Works - \$500.00
- f. Wayne County Highway - \$100.00
- g. Macedon Lumberjack Festival - \$50
- h. Walworth Lions Club program - \$25

Total Bills paid: \$9,338.75

Bank Accounts are reconciled through July 31, 2022

Ontario-Wayne Stormwater Coalition
Ontario County SWCD
480 North Main Street
Canandaigua, NY 14424

Ontario Wayne Stormwater Coalition
Profit & Loss Budget vs. Actual
 January through July 2022

12:57 PM
 08/09/22
 Accrual Basis

	Jan - Jul 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Fund Balance	0.00	23,960.00	-23,960.00	0.0%
Interest Earned				
MS4 Stormwater Coalit. Interest	44.06	40.00	4.06	110.2%
Total Interest Earned	44.06	40.00	4.06	110.2%
2771 · MS4 Annual Dues	37,500.00	37,500.00	0.00	100.0%
Total Income	37,544.06	61,500.00	-23,955.94	61.0%
Expense				
Contractual				
.401A · MS 4 Expenses				
Admin-OCSWCD-minutes bookkee...	975.00	5,000.00	-4,025.00	19.5%
Annual Report-BME	2,465.00	5,000.00	-2,535.00	49.3%
Audit	0.00	6,000.00	-6,000.00	0.0%
Consultant Meeting Attend-BME	668.75	2,500.00	-1,831.25	26.8%
DEC permit assistance-BME	3,803.75	4,000.00	-196.25	95.1%
Municipal Meetings-BME	1,168.75	1,500.00	-331.25	77.9%
Promotional Material	3,271.49	8,985.05	-5,713.56	36.4%
Public Education & Out-Educator	2,150.00	9,000.00	-6,850.00	23.9%
Sponsorship / Scholarship	0.00	3,000.00	-3,000.00	0.0%
Technical Assistance-BME	3,098.75	10,000.00	-6,901.25	31.0%
Three Year Strategic Planning	680.00	2,500.00	-1,820.00	27.2%
Training courses/materials	1,900.00	4,000.00	-2,100.00	47.5%
Webpage-domain name (Layer 8)	14.95	14.95	0.00	100.0%
Webpage hosting (Layer 8)	0.00	0.00	0.00	0.0%
Total .401A · MS 4 Expenses	20,196.44	61,500.00	-41,303.56	32.8%
Total Contractual	20,196.44	61,500.00	-41,303.56	32.8%
Total Expense	20,196.44	61,500.00	-41,303.56	32.8%
Net Ordinary Income	17,347.62	0.00	17,347.62	100.0%
Net Income	17,347.62	0.00	17,347.62	100.0%