

**Ontario-Wayne Stormwater Coalition
August 15, 2023 Minutes
Meeting held at the OCSWCD Office**

PRESENT:

Coalition Voting Members / Alternates
Town of Farmington – Dan Delpriore
Town of Macedon - Scott Allen
Town of Ontario – Adam Cummings
Town of Victor - Adam Ryczek
Town of Walworth – Norm Druschel
Village of Victor – Todd Smith
Ontario County Highway – Tim McElligott
Wayne County Highway - Brian Frey

ABSENT: None

Other Attendees: Alaina Robarge-OCSWCD, Diana Thorn-OCSWCD, Kim Boyd-BME, Dylan Ide-(BME), Luke Scannell-DEC (remote)

Vice-Chairman Cummings called the meeting to order at 9:28am.

MINUTES

The June minutes were reviewed – no comments were made.

Motion to approve the June 20, 2023 minutes.
Made by Tim McElligott, seconded by Todd Smith.
All in favor; Carried.

OLD BUSINESS

a. Alaina Robarge, OCSWCD

Alaina reported that the Town of Palmyra contacted her asking if they could get some of the Pet Waste Bag Dispensers. They also expressed interest in a rain barrel workshop. Discussion was had. It was decided that they will be given the opportunity to purchase dispensers the next time we do an order.

Alaina reminded everyone that there are three events coming up: the Macedon Heritage Festival, the Macedon Lumberjack Festival, and the Climb Aboard Victor Day. OWSC will have a table at each event.

Alaina shared that Ontario County is having a Household Hazardous Waste collection event. The OWSC logo will appear on the flyer. Ontario County is also having a tire recycling event in September. Please share posts about these events.

Alaina shared a draft of the leaf rack card that she has created.

Alaina shared that the High Acres Landfill event went very well. Please let her know of events in your municipality so that she can get them on the calendar.

b. Luke Scannell, DEC

Luke reported that he will be presenting on the changes to the design manual at the stormwater training on October 18th. He reported that he has no updates on compliance.

c. Kim Boyd, BME

Kim stated that she will be starting the MS4 review for Ontario County. The last review to still be scheduled will be with Wayne County.

d. Committee Reports:

- i. Brochures (Scott, Alaina, and Keith): This committee updated the business/industry posters with bullet points. Alaina passed around the updated posters. She reported that Luke has reviewed them and said they look good. Alaina will need \$5 for images from Canva. She has quotes from Staples for printing and laminating. Alaina will be sending out a survey so that each municipality can order each poster separately depending on the businesses/industries in their municipality.

Motion to authorize up to \$900 for printing and laminating the business/industry specific posters and purchasing the images from Canva; up to \$300 for printing the leaf rack cards; and up to \$1,000.00 to order more chip clips.

Motion made by Todd Smith, seconded by Dan Delpriore.

All in favor; Carried.

- ii. Graphic Design (Kim, John T. Tim): Kim worked with Andrew Soucier to obtain a revised quote based on the discussion from the last meeting. The new quote is attached to the minutes. Tim reported that he spoke with the Ontario County employees who have utilized Andrew's company. They spoke very highly of him and his work.

Motion to accept the revised quote and move forward working with Andrew Soucier.

**Motion made by Dan Delpriore, seconded by Brian Frey.
All in favor; Carried.**

Motion to rename the Scholarship/Sponsorship budget line the Graphic Design line and utilize those funds for the Graphic Design work by Andrew Soucier.

**Motion made by Adam Cummings, seconded by Scott Allen.
All in favor; Carried.**

NEW BUSINESS

- a. Fall Stormwater Training – Katie Lafler (OCSWCD) asked Diana to share that the fall training is set for October 18, 2023 from 8am -11:30am here at the OCSWCD office. There will be two one-hour sessions done by Barton and Loguidice (topics will include green infrastructure, low impact design roadside swale and streambank stabilization including funding opportunities) and one one-hour session on the changes to the design manual done by Luke Scannell. There will be no charge for any presenters. Katie would like to know if the Coalition would be willing to fund refreshments for the event.

**Motion to reimburse OCSWCD up to \$200.00 for refreshments on October 18th.
Made by Dan Delpriore, seconded by Adam Cummings.
All in favor; Carried.**

BILLS TO BE PAID

- a. BME - \$675.00
- b. OCSWCD - \$1,450.00

Add on bills:

- c. OCSWCD – Rain Barrel Workshop fee (July 26, 2023 Victor Municipal Park \$300
- d. Walworth Lions Club – Quarter page ad Festival in the Park \$25.00

Total bills = \$2,450.00

**Motion to approve paying the bills as submitted.
Made by Todd Smith, seconded by Dan Delpriore.
All in favor; Carried.**

TREASURER'S REPORT

SAVINGS ACCOUNT:

June bank account data:
Beginning Balance: \$112,143.97
Interest earned= \$22.72
Deposits=\$0.00
Withdrawals=\$4,250.00
Ending Balance: \$107,916.69

CHECKING ACCOUNT:

June bank account data:
Beginning Balance: \$21.70
Interest earned= \$0.00
Deposits=\$4,250.00
Withdrawals=\$4,000.00
Ending Balance: \$271.70

July bank account data:
Beginning Balance: \$ 107,916.69
Interest earned= \$22.91
Deposits=\$0.00
Withdrawals=\$0.00
Ending Balance: \$107,939.60

July bank account data:
Beginning Balance: \$271.70
Interest earned=\$0.00
Deposits=\$0.00
Withdrawals=\$50.00
Ending Balance: \$221.70

- Bills paid in June:
- a. BME - \$2,750.00
 - b. OCSWCD - \$1,250.00
 - c. Ontario County - \$200.00
 - d. Macedon Lumberjack Festival - \$50.00

Total Bills paid: \$4,250.00

Bank Accounts are reconciled through July 31, 2023

**Motion to approve the Treasurer's report.
Made by Norm Druschel, seconded by Tim McElligott.
All in favor; Carried.**

Motion to move the October 17th meeting to October 18th at 11:30 so that the meeting will be at the OCSWCD office immediately following the Stormwater Training, and to change the location of the December 19th meeting to the Town of Walworth.

**Motion made by Adam Cummings, seconded by Todd Smith.
All in favor; Carried.**

ADJOURNMENT

**Motion to adjourn made at 10:02am.
Made by Brian Frey, seconded by Adam Cummings.
All in favor; Carried.**

The next meeting will be October 18, 2023 at the OCSWCD office.

Diana Thorn, Recording Secretary