

**MINUTES OF THE ONTARIO-WAYNE STORMWATER COALITION
VICTOR TOWN HALL
FEBRUARY 20, 2018**

PRESENT: Norm Druschel-Town of Walworth, Linda Kleeman-Town of Walworth, Elaine Borgeest-OCSWCD, Brian Frey-Wayne County Highway, Paul Crandall-Town of Farmington, Kim Boyd-BME, Luke Scannell-DEC, Chris Hotto-WCSWCD, Al Benedict-Town of Victor, Mary Steblein-LaBella, Marilee Stollery-Town of Ontario, James Morse-Town of Farmington, Don Giroux-Town of Farmington, Megan Webster-OCSWCD, Alyssa Benjamin-MRB, John Berry-Ontario County Highway, Adam Cummings-Town of Ontario

Chairman Frey called the meeting to order at 9:32 am.

MINUTES- Motion: Al Benedict seconded by Paul Crandall

Resolved: The minutes of January 16, 2017 are accepted as read. Chairman Frey explained that action taken should be recorded; discussions can be included but are not necessary. Any corrections to the minutes should come from the Chairman.

All yes, carried.

OLD BUSINESS-Megan attended a meeting with the County and the Town of Farmington regarding the proposed tire disposal; the tentative date is May 12th at the Town of Farmington from 8-1 pm; ten tires per household; residents would pre-register. There are some questions for DEC and Seneca Meadows that will be addressed. The event will be posted on the OCSWCD, Town of Farmington and the County websites. We can only accept up to 999 tires; over requires a permit from DEC. There will be an open sign-up for the first week for the Town of Farmington residents, the next week will be open to the County residents. Kim Boyd stated the Town of Farmington is contributing \$1,000 to the event and the County is contributing \$2,000. There may be a future event with the Town of Seneca. Chairman Frey would like to have an event in Wayne County in the fall. There will be one member from Soil and Water present and Town of Farmington staff also. Kim Boyd offered to hand out brochures on behalf of the coalition.

MS4 training course-Megan has a tentative date of Friday, April 17th at the Town of Farmington; the members felt Thursday, April 26th would be better. PJ has agreed to host the training with Megan, after which Megan will be a certified trainer. The fee established will be \$100 per person. Kim Boyd said Cayuga County SWCD would do the training for a fee of \$90.00. The number of applicants should be forwarded to OCSWCD. Megan will check with PJ if he will be available on the 26th.

Intern-Kim Boyd has posted the intern job at FLCC, RIT and Indeed.com. She has contacted Becky Munro to see if she was interested; has not heard back from her. Chairman Frey suggested that everyone turn in a work plan by the end of March; they can be adjusted after the intern is hired and the time slot availability. The committee (Megan, Kim, Scott and Paul) should interview in April, hire by May 1st and the hired intern should start working in June.

GENERAL BUSINESS-Chairman Frey briefly discussed the possible decision by the Town of Ontario not to sign the IMA nor pay their dues for 2018. He briefly reviewed the letter he emailed to Mr. Robusto regarding the benefits of staying with the coalition. Kim Boyd also offered the following:

Benefits of Stormwater Coalition Membership

- Receive notice of upcoming regulatory requirements and training opportunities
- Share cost of public outreach and educational events and materials
- Network with other Stormwater program managers
- Collaborative efforts are favorable in the eyes of the DEC and EPA

Available Benefits:

- 4 - Hour DECTraining Reimbursement
- IDDE/Good Housekeeping Training
- Green Infrastructure Training
- Intern
- Joint Annual Report
- Promotional materials
- Audit Assistance Reimbursement
- Clean Up (Tire) Recycling Event
- Rain Garden Reimbursement Program
- Public Education:
 - OSWCD School Education
 - OSWCD Participation at Events: High Acres, Ginegaw Park, etc.
 - OSWCD Newsletters
 - OWSC Brochures

Previous Accomplishments:

- Website Update
- Standard Operating Procedures
- Model SWMP
- Mini-grants
- Audit Assistance or Audit Reimbursement
- Collaborative Comments to DEC regarding the Draft MS4 Permit (GP-0-17-002)

Potential Programs to Consider as a Group or Individual MS4s:

- Conduct a SWMP Audit
- Conduct Municipal Facility and Operations Assessment Audits
- Develop a SWPPP for High Priority Facilities
- Conduct a Mass Media Campaign
- Conduct workshops for Homeowners Associations that own Stormwater Ponds
- Reimbursement for technical assistance for SWPPP reviews, construction site inspections or staff training (OSWCD or WCSWCD)
- Promote good will with Developers/Contractors by offering sponsorship of 4 - Hour DEC training for small businesses
- Write a grant for mapping, salt storage, streambank restoration, road ditch stabilization, slope protection, land acquisition for source protection, waste water treatment plan improvements, purchasing a street sweeper
- Purchase Stormwater Signs for Publicly Owned Stormwater Management Facilities
- Begin watershed clean up events or riparian corridor plantings
- Implement rain garden classes for the public

Marilee Stollery was not sure what the Town of Ontario is benefiting from the coalition; it is not a done deal; the Town Board tabled the discussion at their last meeting. Adam Cummings is questioning the fee schedule; perhaps it needs to be adjusted. Norm Druschel reflected on a statement from PJ regarding funding for a WQIP grant; that the money needs to be up fronted by the coalition, which is correct. Adam Cummings stated that if the Town of Ontario opts out, they will most likely want the money funded to the coalition previously returned. Adam thanked both the WCSWD and OCSWCD for their help. Adam Cummings mentioned that Monroe County Coalition is currently evaluating a demo for a MS4 Web GIS based interface program; it is \$10,000 up-front cost with an additional 20% charge annually. He just finished a 30-day demo and it would be beneficial to a municipality that does not have GIS. Chairman Frey asked Al Benedict if he had any questions or concerns; he had concerns that many projects are mentioned but do not follow through or move forward, but he feels the tire cleanup is a god

start. John Berry stated it was good to hear the concerns of the Town of Ontario regarding membership in the coalition.

AUDIT-Motion made by Norm Druschel seconded by Marilee Stollery the OCSWCD solicit for written quotes to conduct an audit for the MS4 coalition financials, policies and procedures. MMB/Ray Wager, CPA was mentioned as a possible firm to contact.

All yes, carried.

DEC-Luke Scannell stated that Karis Manning has been promoted to Regional Water Engineer and there will be upcoming DEC audits.

BILLS-Motion made by Paul Crandall seconded by Marilee Stollery that the bills for Managed Service Team in the amount of \$25.00 and \$105.00 be approved.

All yes, carried.

TREASURER REPORT- Motion: Paul Crandall seconded by John Berry the treasurer report for January 2018 in the amount of \$100,453.37 is approved

All yes, carried.

ADJOURNMENT

Motion: Marilee Stollery seconded by Paul Crandall

Resolved: The meeting is adjourned at 10:35 am.

All yes, carried.

The next meeting will be held at the Walworth Town Hall on March 20, 2018.

Elaine Borgeest, Recording Secretary