

**MINUTES OF THE ONTARIO-WAYNE STORMWATER COALITION
VICTOR TOWN HALL
MAY 17, 2016**

PRESENT: Al Benedict-Town of Victor; Marilee Stollery-Town of Ontario; Kurt Rappazzo-MRB; John Berry-Ontario County Highway, Norm Druschel-Town of Walworth; Linda Kleeman-Town of Walworth; Ben Groth-DEC; Paul Crandall-Town of Farmington; Ken Wilson-Town of Victor; Brian Frey-Wayne County Highway; Elaine Borgeest-OCSWCD and Kim Boyd-BME.

Chairman Druschel called the meeting to order at 9:30 am.

MINUTES

Chairman Druschel asked for any comments or corrections for the minutes of April 19; since there were none, the following motion was offered:

Motion: Marilee Stollery seconded by Ken Wilson

Resolved: The minutes of April 19, 2016 are accepted as read.

All yes, carried.

INTERN

Chairman Druschel stated that because we ran out of resources, several members have their own interns/summer help and because it is so late in the year, the coalition members have agreed to not employ an intern this year, however, next year (2017) the search will begin in December (2016). Kim Boyd has contacted FLCC and has not heard back but will pursue.

DECALS

Motion: Paul Crandall seconded by Ken Wilson

Resolved: 100 Removable Decals (4"x4") will be purchased from Mobile Graphics for a cost of \$1.40 each.

All yes, carried.

DEC 4 HR TRAINING-REVISIT

Ben Groth will provide the coalition a list of the certified trainers at which time the RFQ that Brian Frey prepared will be sent out. Ben stated that Scott Cook and possibly Ellen Hahn can also do the training (DEC). RFQ form is attached to the minutes.

GROUND & STORMWATER PAMPHLET

Motion: Brian Frey seconded by Paul Crandall

Resolved: The coalition approves the purchase of 500 Ground and Stormwater pamphlets for a cost of \$1.65 each. No coloring books purchased at this time.

All yes, carried.

OLD/NEW BUSINESS

Marilee Stollery shared with everyone that her EPA audit has been done; she will get the report in four to six months. The Town of Ontario was cited on SOP and documentation and there were outfall questions, contractor training and stockpile issues. Ben Groth will send everyone a link to an EPA manual regarding mapping of outfalls. Kim Boyd asked that the draft annual report be centered on the main page of the website and her email be listed as a contact for any questions or comments. She also passed around an Annual Report Statistics form which is attached to the minutes. Ben Groth stated that municipalities should make sure that the contractors that are working on developing sites are certified. Ken Wilson will contact Edith for school districts in the Ontario-Wayne MS4 area for the proposed scholarship program; he will have information at the next meeting. Ben Groth said the final blue books will be available hopefully at the end of June. There will be a new section for winter construction guidelines and a new general construction permit will be issued referencing the new blue book. There will be blue book training on June 8th in Monroe County. The draft MS4 general permit should be out in November. WQIP Round 13 is out; Ben will send a link for the information.

WEBSITE

Motion: Norm Druschel seconded by Ken Wilson

Resolved: The website will be updated for analytics from Managed Services Team for a total cost of \$115.00. The members also agreed to look for a new website provider for the coming year.

All yes, carried.

Al Benedict thanked Mary and Kim for their help regarding retention/detention ponds; if the municipality does not maintain the ponds can be declared a wetland by the ACOE.

Chairman Druschel asked to confirm that the Town of Canandaigua is a MS4 member; Ben stated that the Town and City of Canandaigua are members that are in a three-year plan as they are implementing a program.

BILLS

Motion: Paul Crandall seconded by Brian Frey

Resolved: The bills from Managed Services Team in the amount of \$210.00 are approved.

All yes, carried.

TREASURER REPORT

Motion: Ken Wilson seconded by Paul Crandall

Resolved: The treasurer report in the amount of \$94,521.96 is approved.

All yes, carried.

ADJOURNMENT

**Motion: Paul Crandall seconded by Brian Frey
Resolved: The meeting was adjourned at 10:50 am.
All yes, carried.**

The next meeting will be June 21, 2016 at 9:30 am at the Victor Town Hall.

Elaine Borgeest, Recording Secretary