

**Ontario-Wayne Stormwater Coalition  
Minutes  
April 20, 2021**

*Due to the COVID19 Disruption this was a virtual meeting held via Go to Meeting*

**PRESENT:**

**Coalition Voting Members / Alternates**

Town of Farmington – **Dan Delpriore**, *John Weidenbomer, Paul Crandall*

Ontario County Highway – **Tim McElliogot**

Town of Macedon - **Scott Allen**

Town of Ontario – **Adam Cummings**

Town of Victor - **Keith Maynard II**

Town of Walworth – **Norm Druschel**, *Linda Kleeman*

Village of Victor - **John Turner**

Wayne County Highway - **Brian Frey**

ABSENT: None

Other Attendees: Kim Boyd –BME Associates, Alaina Robarge-OCSWCD, Diana Thorn-OCSWCD, Luke Scannell-NYS DEC, Jason Haremza Genesee-Finger Lakes Regional Planning Council

Chairman Cummings called the meeting to order at 9:30am.

**MINUTES**

The February minutes were reviewed – no comments were made.

**Motion to approve the February minutes.**

**Made by Keith Maynard, seconded by Tim McElliogot.**

**All in favor; Carried.**

**OLD BUSINESS**

**a. Alaina Robarge Conservation District Educator Update**

Alaina reported that seven member municipalities reported doing the required annual good housekeeping IDDE training. Of the seven, several members used the self-guided training option and Alaina did virtual trainings for several members.

Alaina reported that she continues to do Facebook posts and website updates for the Coalition. Alaina shared information about a members page on the website. Questions

should be directed to her. Alaina also mentioned that the meeting information and agenda for today's meeting were available on the website as requested.

Alaina reminded members that OCSWCD is holding an in-person NYS DEC 4 Hour Erosion and Sediment Control course at the Victor Municipal Park on May 6<sup>th</sup>. Masks will be required and social distancing recommendations will be followed. There is plenty of room for anyone needing the training. Please visit [www.ontswcd.com](http://www.ontswcd.com) for more information.

Alaina gathered quotes for promotional materials as was requested at the February meeting. Presentation of this information was delayed until the end of the meeting.

**b. Luke Scannell DEC Update**

Luke reported that he did not have any formal updates. He stated that he is handling member questions between meetings and reminded everyone that they can contact him anytime with questions.

Luke reported that he is working one day in the office and 4 days remote. He anticipates beginning to schedule inspections in May.

**c. Kim Boyd BME Update**

Kim reported that she has received seven of the eight annual reports and she expects the eighth report later this week. She has reviewed six so far and will review the seventh later today.

Kim reminded members to put their completed annual report on their municipality's website for public comment. Please forward any comments received to Kim.

Kim will create the final joint Coalition annual report as soon as she has all of the information and she will have Alaina post it on the Coalition's website.

Kim led a brief discussion clarifying collection events versus clean-up events to ensure consistency in reporting. It was agreed that any time you are collecting things to prevent future pollution it is a collection event and anytime you are actively cleaning up existing pollution it is a clean-up event.

**NEW BUSINESS**

Jason Haremza, AICP – Senior Planner for the Genesee Finger Lakes Regional Planning Council:

Jason thanked the Coalition for the opportunity to introduce himself. He joined the G-FLRPC last October. Jason shared that the long-time director of the Council retired and they are now in a rebuilding period.

Jason shared that the G-FLRPC has DEC funding for staff time used to assist MS4s. They have GIS capabilities and can help with mapping. They can also help with local laws. Jason shared that they are offering training and that they would welcome suggestions for future trainings.

For a complete listing of Local Government Workshop sessions and descriptions, please visit:

<http://www.gflrpc.org/local-government-workshops.html>

Chairman Cummings thanked Jason for joining the meeting and sharing this information.

COVID-19 Guidance – Future meeting locations:

Chairman Cummings asked the group for feedback regarding the question of returning to in-person meetings beginning in June. The group responded positively. Several members stated that they would need to check with their municipalities about facility availability.

June meeting location will be determined closer to the meeting date.

### **BILLS TO BE PAID**

- a. BME Associates \$1,435.00
- b. OCSWCD \$ 1,025.00
- c. Town of Ontario \$100.00 – training reimbursement
- d. Town of Victor \$200.00 – training reimbursement
- e. Town of Farmington \$200.00 – training reimbursement
- f. Wayne County Highway Dept \$300.00 – training reimbursement

**Total bills = \$3,260.00**

**Motion to approve paying the bills as submitted.  
Made by John Turner, seconded by Adam Cummings.  
All in favor; Carried.**

## **TREASURER'S REPORT**

### SAVINGS ACCOUNT:

February bank account data:  
Beginning Balance: \$77,581.25  
Interest earned= \$2.37  
Deposits=\$0.00  
Withdrawals=\$3500.00  
Ending Balance: \$74,083.62

### CHECKING ACCOUNT:

February bank account data:  
Beginning Balance:\$0.00  
Interest earned= \$0.00  
Deposits=\$7,500.00  
Withdrawals=\$2,884.80  
Ending Balance: \$4,615.20

### March bank account data:

Beginning Balance: \$74,083.62  
Interest earned= \$4.56  
Deposits=\$26,000.00  
Withdrawals=\$0.00  
Ending Balance: \$100,088.18

### March bank account data:

Beginning Balance: \$4,615.20  
Interest earned=\$0.00  
Deposits=\$22,200.00  
Withdrawals=\$26,500.00  
Ending Balance: \$315.20

### Bills paid in February:

- a. OCSWCD - \$2,884.80
- b. Town of Walworth - \$300.00

**Total Bills paid: \$3,184.80**

**Bank Accounts are reconciled through March 31, 2021**

### **Motion to approve Treasurer's Report.**

**Made by Brian Frey, seconded by Scott Allen.**

**All in favor; Carried.**

### **Promotional Materials Quotes**

Alaina shared the pricing she received for both pet waste bag dispensers (dog bones) and reusable bags. It was agreed that the pet waste bag dispensers were the best option.

**Motion to approve spending up to \$3,000.00 on blue dog bone shaped pet waste bag dispensers including a budget amendment to increase the promotional materials line to \$3,000 by moving funds from the website hosting line (\$266.00) and the DEC permit assistance line (\$34.80).**

**Made by Adam Cummings, seconded by Brian Frey**

**All in favor; Carried.**

## **ADJOURNMENT**

**Motion to adjourn made at 10:10am.**

**Made by Adam Cummings, seconded by Tim McElliot**

**All in favor; Carried.**

***The next meeting will be June 15, 2021 at 9:30am. Meeting details to be determined.***

Diana Thorn, Recording Secretary