

**Ontario-Wayne Stormwater Coalition  
October 18, 2023 Minutes  
Meeting held at the OCSWCD Office**

**PRESENT:**

Coalition Voting Members / Alternates

**Town of Farmington – Dan Delpriore**

**Town of Ontario – Brian Smith**

**Town of Victor – Keith Maynard, *Adam Ryczek***

**Town of Walworth – Norm Druschel**

**Village of Victor – John Turner**

**Wayne County Highway - Brian Frey**

**ABSENT:**

**Town of Macedon - Scott Allen**

**Ontario County Highway – Tim McElligott**

Other Attendees: Alaina Robarge-OCSWCD, Diana Thorn-OCSWCD, Kim Boyd-BME, Dylan Ide-(BME), Luke Scannell-DEC, Scott DeRue-WCSWCD

**CALL TO ORDER**

Chairman Maynard called the meeting to order at 11:41am.

Chairman Maynard thanked OCSWCD, specifically Katie Lafler, for organizing the Stormwater Training.

**MINUTES**

The August minutes were reviewed – no comments were made.

**Motion to approve the August 15, 2023 minutes.**

**Made by Dan Delpriore, seconded by Brian Frey.**

**All in favor; Carried.**

**Keith Maynard abstained.**

## **OLD BUSINESS**

### **a. Alaina Robarge, OCSWCD**

Alaina reported that the Coalition had informational tables at three events in September: The Macedon Heritage Festival, the Macedon Lumberjack Festival, and the Climb Aboard Victor Day. Several Coalition members and Kim Boyd all helped with staffing the tables at these events.

### **b. Luke Scannell, DEC**

Luke reported that there is no news on the draft permit. He also shared that he is giving two presentations in November: he is presenting on the construction permit updates on November 8<sup>th</sup> and he is giving a repeat of the presentation he did at today's Stormwater Training on November 29<sup>th</sup> for Monroe County.

### **c. Kim Boyd, BME**

Kim stated that she did the MS4 review at Ontario County DPW. She provided them with several recommendations. She will begin a review at Wayne County Highway in early November.

### **d. Committee Reports:**

- i. Brochures (Scott, Alaina, and Keith): This committee will be meeting in November. They will begin working on a poster for Highway Department Stormwater BMPs.

Promotional Materials – Alaina shared that she needs additional supplies of various items that the Coalition hands out regularly. She shared costs for additional industry specific posters, pet waste dispensers, stickers, pet waste rack cards, and chip clips.

**Motion to approve the purchase of additional promotional materials up to \$4,000.00.**

**Made by Dan Delpriore, seconded by Norm Druschel.**

**All in favor; Carried**

- ii. Graphic Design (Kim, John T. Tim): This committee had an introductory meeting with Andrew Soucier to share the mission and goals of the Coalition as well as their goals for working with Andrew. At this point he will be working on marketing materials that can be used in various shapes and sizes. He recommended that the Coalition keep the current logo. He asked to present ideas at the December Coalition meeting.

## **NEW BUSINESS**

### a. 2024 Officers

The terms for the current Chair and Vice Chair terminate at the end of this calendar year. Both positions will be open and will need to be filled. After some discussion, a *tentative* slate of officers with Dan Delpriore for Chair and Brian Frey for Vice Chair was proposed. Anyone interested in either position will have the opportunity to be considered at the December meeting.

### b. 2024 Budget Committee

A budget committee of Keith Maynard, Brian Frey, and Dan Delpriore and including Kim Boyd, Alaina Robarge, and Diana Thorn, will meet at the Town of Victor on November 14<sup>th</sup> at 10:30am to draft the 2024 budget.

Luke offered to present on methods for banking and crediting stormwater management practices at the December meeting.

Alaina shared that OCSWCD is holding a DEC 4Hour Erosion and Sediment Control Course on November 16<sup>th</sup> from 8a-12p. The link to register will be sent via email with the draft minutes.

## **BILLS TO BE PAID**

- a. BME - \$2,718.75
- b. OCSWCD - \$2,895.70
- c. Penny Lane Printing - \$970.00

**Total bills = \$6,584.45**

**Motion to approve paying the bills as submitted.  
Made by John Turner, seconded by Dan Delpriore.  
All in favor; Carried.**

## **TREASURER'S REPORT**

### **SAVINGS ACCOUNT:**

June bank account data:

Beginning Balance: \$107,939.60

Interest earned= \$22.63

Deposits=\$0.00

Withdrawals=\$2,450.00

Ending Balance: \$105,512.23

### **CHECKING ACCOUNT:**

June bank account data:

Beginning Balance: \$221.70

Interest earned= \$0.00

Deposits=\$2,450.00

Withdrawals=\$2,650.00

Ending Balance: \$21.70

July bank account data:

Beginning Balance: \$ 105,512.23

Interest earned= \$20.96

Deposits=\$0.00

Withdrawals=\$0.00

Ending Balance: \$105,533.19

July bank account data:

Beginning Balance: \$21.70

Interest earned=\$0.00

Deposits=\$0.00

Withdrawals=\$0.00

Ending Balance: \$21.70

Bills paid in August:

a. BME - \$675.00

b. OCSWCD - \$1,750.00

c. Walworth Lions Club - \$25.00

**Total Bills paid: \$2,450.00**

**Bank Accounts are reconciled through September 30, 2023**

**Motion to approve the Treasurer's report.**

**Made by Keith Maynard, seconded by Brian Frey.**

**All in favor; Carried.**

## **ADJOURNMENT**

**Motion to adjourn made at pm.**

**Made by Dan Delpriore, seconded by John Turner.**

**All in favor; Carried.**

***The next meeting will be December 19, 2023 at the Town of Walworth.***

Diana Thorn, Recording Secretary