

**Ontario-Wayne Stormwater Coalition
Minutes
Victor Town Hall
December 17, 2019**

PRESENT:

Coalition **Voting Members** / *Alternates*

Town of Farmington - **Dan Delpriore**, *Paul Crandall*

Ontario County Highway - **John Berry**

Town of Macedon - **Scott Allen**

Town of Ontario – **Adam Cummings**

Town of Victor - **Keith Maynard II**, *Al Benedict*

Town of Walworth – **Norm Druschel**

Wayne County Highway - **Brian Frey**

ABSENT:

Village of Victor - **John Turner**

Other Attendees: Kim Boyd –BME Associates, Alaina Robarge-OCSWCD, Megan Webster, OCSWCD, Diana Thorn-OCSWCD, Luke Scannell-NYS DEC

Chairman Frey called the meeting to order at 9:39am.

MINUTES

The October minutes were reviewed – no comments were made.

Motion to approve October minutes.

Made by Norm Druschel, seconded by Keith Maynard

All in favor; Carried.

OLD BUSINESS

a. Alaina Robarge Conservation District Educator Update

Alaina reported that she attended the Stormwater training in Syracuse and found it helpful.

She presented the Watershed Model to third graders at Bloomfield Elementary School last week, and she will be presenting it at Marcus Whitman on Thursday.

Alaina reported that she has been working on the pet waste rack card. She shared her current copy and asked for comments, there were none.

Motion to approve ordering 1,000 rack cards printed on recycled paper, and 8 clear plastic brochure holders for \$243 (to come out of the 2019 budget) from VistaPrint.

**Made by John Berry, seconded by Scott Allen.
All in favor; Carried.**

Alaina explained that the dog bone pet waste bag dispensers that were originally delivered were unacceptable. The paint used to put the logo on the dog bone did not adhere and was easily scraped off. The company reprinted the order for no additional cost. The reprinted dog bones have been distributed to each municipality. It was decided that the scraped ones would be distributed to each County's humane society and anywhere else that they can be distributed.

Lastly, Alaina reported that she has been informed that the Ontario Public Library in the Town of Ontario would like to host a rain barrel workshop in 2020. The Coalition agreed that this would be a good location for the 2020 Wayne County rain barrel workshop. Ontario County will need to pick a location.

b. Luke Scannell DEC Update

Luke reported that there are no new developments with the permit. He also reported that the Albany office has an employee on medical leave and that this is causing delays in some permitting. If you have an issue, please reach out to Luke and he will try to assist.

c. Kim Boyd BME Update

Kim reported that she reached out to the Town of Geneva but they are not interested in joining the Coalition at this time.

She reported that she also attended the Stormwater Conference in Syracuse and she shared some helpful information. Kim felt that concerns were heard and changes will be made including relaxing some requirements on outfall inspections and catch basin cleanings. Municipalities will be given more latitude to identify their own priorities and develop appropriate plans. Kim reminded people to review the Maintenance Guide manual. Manuals are available digitally. Kim will make sure the links are on the OWSC website.

d. Committee reports:

- i. Awards/Businesses committee – No report
- ii. Brochures/Outreach – See Alaina's report regarding pet waste cards.
- iii. 3 Year Strategic Plan – Kim will update once the budget is approved.

NEW BUSINESS

Megan spoke about Ontario County reaching out to the OCSWCD to help with tire recycling events in 2020. She asked if the Coalition would like to help with in-kind support at the Victor and Farmington events.

Motion to support tire recycling events in Victor and Farmington with in-kind support.

Made by Adam Cummings, seconded by Keith Maynard

All in favor; Carried.

Megan also shared with the group that OCSWCD has a DEC 4hr Erosion and Sediment Control course scheduled for January 17th at the OCSWCD office.

Changes to the By-laws

Motion to change the by-laws so that the Coalition meets bi-monthly the even numbered months of the year, and to update the vision statement to the statement created by Causewave.

Motion made by Dan Delpriore, seconded by Adam Cummings

All in favor; Carried

Megan discussed the possibility of the Coalition adopting a policy to use a Claims Auditor to approve budgeted expenses between meetings. This will be researched and discussed further in 2020.

The February meeting will be at the Walworth Town Hall and meetings will alternate between Walworth and Victor with the bi-monthly schedule. They will continue to be the third Tuesday of the month at 9:30am.

Kim asked that the February meeting agenda include a discussion of the annual report preparation timeline.

2020 Budget

Motion to approve the proposed 2020 budget as submitted by the Budget Committee.

Made by Dan Delpriore, seconded by Keith Maynard

All in favor; Carried

Election of Officers for 2020

Scott Allen nominated Adam Cummings for a two year term as Chairman.
Brian Frey nominated Keith Maynard for a two year term as Vice Chairman.

**Motion to elect Adam Cummings Chair and Keith Maynard Vice Chair.
Made by Brian Frey, seconded by Scott Allen
All in favor; Carried**

Agreements for Services

Motion to sign a one year agreement for services with OCSWCD for administrative and educator services at \$50 per hour and to sign the contract as submitted (max expenditure \$19,500) with BME for engineering services.

Agreements attached.

Made by Dan Delpriore, seconded by Scott Allen

All in favor; Carried

BILLS TO BE PAID

- a. BME \$1,715.00 - 9/16/19-10/15/19
- b. BME \$122.50 – 11/16/19-12/16/19
- c. OCSWCD \$ 840.00 – 4th Quarter
- d. Ontario County DPW \$496.00 – sign printing
- e. Wayne County DPW \$496.00 – sign printing

Total bills = \$3,669.50

**Motion to pay both BME bills for a total of \$1,837.50.
Made by Adam Cummings, seconded by Dan Delpriore
All in favor; Carried.**

**Motion to pay the OCSWCD 4th quarter bill for \$840.
Made by Adam Cummings, seconded by Keith Maynard
All in favor; Carried.**

**Motion to pay the Ontario County DPW bill for \$496.
Made by Keith Maynard, seconded by Norm Druschel
John Berry abstained.
All in favor; Carried.**

**Motion to pay the Wayne County DPW bill for \$496.
Made by Adam Cummings, seconded by Scott Allen
Brian Frey abstained.
All in favor; Carried.**

TREASURER'S REPORT

October bank account data:

Beginning Balance: \$59,452.39

Interest earned= \$1.97

Deposits=\$0

Withdrawals=\$3,011.50

Ending Balance: \$ 56,442.86

Bills paid: \$3,011.50

- a. BME \$770.00 - 8/16/19-9/15/19
- b. OCSWCD \$913.05 – September bill
- c. Water Educators Group \$1,328.00 – dog bone bag dispensers

Total Bills paid for October: \$3,011.50

November bank account data:

Beginning Balance: \$56,442.86

Interest earned= \$1.79

Deposits=\$0

Withdrawals=\$0.00

Ending Balance: \$56,444.65

Bills paid:

Total Bills paid for November: \$0.00

Bank Account is Reconciled through November 30, 2019.

Motion to approve Treasurer's Report.

Made by Dan Delpriore, seconded by Brian Frey

All in favor; Carried.

ADJOURNMENT

10:31am

Motion to adjourn.

Made by Brian Frey, seconded by Adam Cummings

All in favor; Carried.

The next meeting will be held at the Walworth Town Hall on February 18th at 9:30am.

Diana Thorn, Recording Secretary