



**Ontario-Wayne Stormwater Coalition
Minutes
June 17, 2025
Meeting held at OCSWCD**

PRESENT:

Coalition Voting Members / Alternates

Town of Canandaigua – James Fletcher, Travis Spike

Town of Macedon - Scott Allen

Town of Ontario – Brian Smith, John Laing

Town of Victor – Will Emblidge, Adam Ryczek

Town of Walworth – Aron Thompson

Ontario County Department of Public Works – Katie Lafler

Wayne County Highway - Brian Frey

ABSENT:

Town of Farmington

Village of Victor

Other Attendees: Alaina Robarge-OCSWCD, Diana Thorn-OCSWCD, Ryan Destro-BME, Dylan Ide-BME, Collin Sowinski-MRB Group

CALL TO ORDER

Vice Chairman Frey called the meeting to order at 9:37am.

MINUTES

The April minutes were reviewed – no comments were made.

Motion to accept the April 15, 2025 minutes.

Made by James Fletcher, seconded by Brian Smith.

All in favor; Carried.

OLD BUSINESS

a. **Alaina Robarge, OCSWCD**

Alaina reported that the smaller park signs have been received. She has both the smaller and the larger signs available if you want to pick them up today.

Alaina reported that she presented the IDDE Pollution Prevention Good Housekeeping training in Walworth in April. Please let her know if you would like that training at your facility.

Alaina participated in the Earth Day event at Wayne Elementary School.

b. **Ryan Destro, BME**

Ryan shared that BME hosted a stormwater pond maintenance training in May. Dylan Ide presented. A pdf handout was emailed to all members. If you did not receive it, let Ryan know. The next training will be in July and it will be on SWPPP Construction Inspections. Brian Smith requested that Ryan add Spill Response to the list of training topics.

Ryan reported that he attended a training in Monroe County that was presented by DEC staff and focused on the permit update. Ryan shared that DEC has grants available for mapping software and for sweeper trucks. Let him know if you need more information. Ryan shared that the DEC website has been updated with additional MS4 information.

Ryan reminded everyone that there will be an Interim Progress Certification due in October. The DEC form is expected to be available soon.

c. **Committee Reports:**

- i. Outreach Materials (Scott, Will, and Alaina): Alaina handed out a draft rack card titled Maintaining Your Septic System. Please review it and send her any edits. She shared that VistaPrint is having a sale and she can get 500 cards printed for \$92 plus shipping. The committee will begin working on a Managing Stormwater at Home rack card next.

Motion to approve the purchase of 500 Maintaining Your Septic System rack cards from VistaPrint not to exceed \$120.00.

Made by Aron Thompson, seconded by Brian Smith.

All in favor; Carried.

- ii. Standardization BMPs & SOPs (Ryan, Katie, Brian S., Will): Ryan reported that he has reviewed BMPs and SOPs at BME as well as those submitted by Will at the Town of Victor. He will be scheduling a committee meeting soon.
- iii. Stormwater Training (Katie, Dan, Mike, Alaina): Katie reported that the committee has met several times. They have set the date for the full day training to be November 5, 2025. They are currently working on confirming speakers and selecting a venue. They have identified speakers for topics like Erosion & Sediment Control, MS4 Permit info, using GIS and others. They are working with Hotel Canandaigua and Ravenwood Country Club as possible venues. If you have speaker or venue suggestions, please contact someone

on the committee. The committee is recommending that the opportunity to sponsor the event be offered to vendors who would receive a table to set up a display and lunch. The group agreed that this was a good idea. The committee is considering the budget for this event and may request an increase from \$1,000 to \$2,000. The group agreed to wait until the committee has confirmed costs before considering modifying the budget.

NEW BUSINESS

- a. Discussion was had regarding stormwater facility maintenance and DEC permitting. Per NYS DEC Region 8, stormwater facilities are considered wetlands and maintenance requires permitting. A Jurisdictional Determination (JD) must be submitted online to Albany to determine if the wetlands fall under DEC jurisdiction based on the parcel/location. The JD can take up to 100 days. A Wetland Delineation may be required (per the JD) and can be requested concurrently with the JD process. The process can be lengthy, so it was advised that members plan ahead.

BILLS TO BE PAID

- a. BME - \$2,512.50
- b. OCSWCD - \$1,700.00
- c. Ewing Graphics - \$736.10

Total bills = \$4,948.60

**Motion to approve paying the bills as submitted.
Made by Scott Allen, seconded by Brian Smith.
All in favor; Carried.**

TREASURER'S REPORT

SAVINGS ACCOUNT:

April bank account data:

Beginning Balance: \$15,060.74

Interest earned= \$0.39

Deposits=\$0.00

Withdrawals=\$11,330.90

Ending Balance: \$3,730.23

CHECKING ACCOUNT:

April bank account data:

Beginning Balance: \$6.70

Interest earned= \$0.00

Deposits= \$11,330.90

Withdrawals= \$11,280.90

Ending Balance: \$56.70

May bank account data:
Beginning Balance: \$3,730.23
Interest earned= \$0.15
Deposits=\$0.00
Withdrawals=\$0.00
Ending Balance: \$3,730.38

May bank account data:
Beginning Balance: \$56.70
Interest earned=\$0.00
Deposits=\$0.00
Withdrawals=\$50.00
Ending Balance: \$6.70

Bank Accounts are reconciled through May 31, 2025

Bills paid in April:

- a. BME - \$7,162.50
- b. OCSWCD -\$2,918.40
- c. Town of Farmington - \$200.00
- d. Ontario County DPW - \$500.00
- e. Town of Victor - \$500.00
- f. Macedon Lumberjack Festival - \$50.00

Total Bills paid: \$11,330.90

2025 Certificate of Deposit matured June 10, 2025.

The CD has earned \$1,404.90 this year. I moved the interest to the savings account to pay the June bills and I rolled the initial \$100,000 over at 4.13%. It will mature again on August 19th when I will need additional funds to pay bills. At that time, I will look at other certificate of deposit options to continue earning better interest rates.

Motion to approve the Treasurer's Report.

Made by James Fletcher, seconded by Katie Lafler.

All in favor; Carried.

ADJOURNMENT

Motion to adjourn made at 10:15am.

Made by Brian Smith, seconded by Will Emblidge.

All in favor; Carried.

The next Coalition meeting will be August 19, 2025 at the Macedon Town Hall

Diana Thorn, Recording Secretary